



## Town of West Seneca

Municipal Building 1250 Union Road West Seneca, New York 14224



TO:

Honorable Town Board

Town of West Seneca

ATTN.:

Supervisor Meegan

FROM:

Daniel M. Denz

Chief of Police

DATE:

January 10, 2018

RE:

Leave of Absence - Public Safety Dispatcher

Dear Honorable Town Board:

Kindly move to approve a leave of absence for Diane Weston from her position as Public Safety Dispatcher, commencing February 10, 2018 and ending February 10, 2019, and furthermore authorize the Supervisor to sign the necessary forms for Erie County Personnel.

Respectfully.

Daniel M. Denz Chief of Police