

TOWN OF WEST SENECA



JACQUELINE A. FELSER
TOWN CLERK

RECEIVER OF TAXES
REGISTRAR OF VITAL STATISTICS
NOTARY PUBLIC
RECORDS MANAGEMENT OFFICER

TOWN SUPERVISOR
SHEILA M. MEEGAN

TOWN COUNCIL
EUGENE P. HART
JOHN M. RUSINSKI

To: West Seneca Town Board
From: Jacqueline A Felser, Town Clerk
Date: December 28, 2012
Re: Purchase of clerk licensing software

Honorable Board Members:

Kindly authorize the purchase of clerk licensing software from Business Automation Services Inc., 636 Plank Road, Clifton Park, NY 12065 at a cost of \$13,260 payable in two installments of \$6630 each due January 31, 2013 and January 31, 2014.

Funds were appropriated in the 2013 budget for the first installment under Line Item #01.1410.0200.

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