



TOWN OF WEST SENECA

MUNICIPAL BUILDING 1250 UNION ROAD WEST SENECA, NEW YORK 14224



FAX 716-674-1063 WEB SITE: WWW.WSPOLICE.COM

November 29, 2012

To:

Honorable Town Board

Town of West Seneca

From: Edward F. Gehen

Chief of Police

Re:

Public Safety Dispatcher

Part Time Seasonal Status

Attn.: Councilman Rusinski

Dear Honorable Town Board:

Kindly change the status of Part Time Public Safety Dispatcher (PSD) Edward Jarka to Part Time Seasonal from December 1, 2012 through December 31, 2012 and authorize the Supervisor to sign the necessary forms for Erie County Personnel.

Should you have any questions pertaining to this, please don't hesitate to contact me. Thank you.

Sincerely,

Edward F. Gehen

Chief of Police