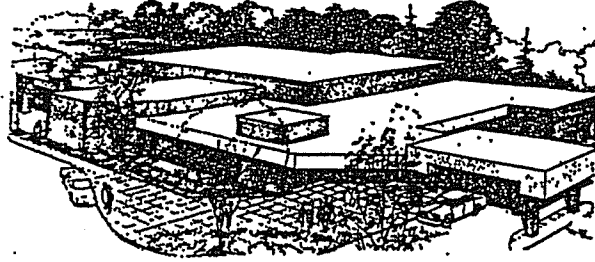




MARY E. JOSEFIK
Director of Recreation,
Youth and Senior Services

Town of
West Seneca
SENIOR CITIZENS CENTER
4620 Seneca Street
West Seneca, NY 14224
675-9288



Town Supervisor
Sheila M. Meegan

Town Council
Eugene P. Hart
John M. Rusinski

May 1, 2012

West Seneca Town Council
1250 Union Road
West Seneca, NY 14224

Termination:
Sarah Flattery

Dear Honorable Board Members:

Your approval is requested to terminate the following employee, Sarah Flattery, effective 5/21/12 as a part time recreation clerk typist and authorize the Supervisor to sign the necessary forms for the Erie County Department of Personal.

Thank you for your consideration in this matter.

Respectfully yours

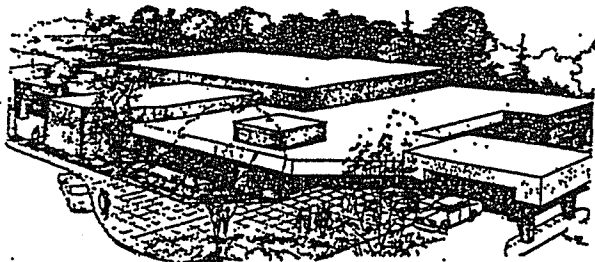
Mary E. Josefiak
Director of Youth, Recreation and Senior Services

MAY 21 2012
18.



MARY E. JOSEFIAK
Director of Recreation,
Youth and Senior Services

Town of
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Town Supervisor
Sheila M. Meegan

Town Council
Eugene P. Hart
John M. Rusinski

May 1, 2012

West Seneca Town Council
1250 Union Road
West Seneca, NY 14224

Title Change for:
Sarah Flattery

Dear Honorable Board Members:

Your approval is requested to change the title of Sarah Flattery from Recreation Clerk Typist to Recreation Leader, provisional full time, effective 5/22/12 and authorize the Supervisor to sign the necessary forms for the Erie County Department of Personal.

Thank you for your consideration in this matter.

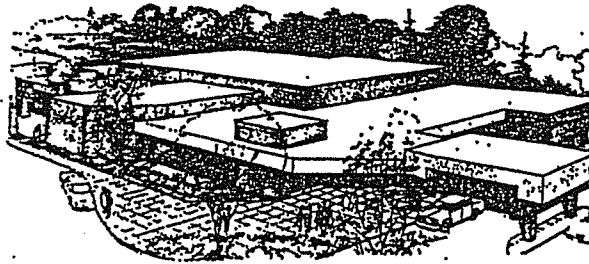
Respectfully yours

Mary E. Josefiak
Director of Youth, Recreation and Senior Services



MARY E. JOSEFIAK
Director of Recreation,
Youth and Senior Services

Town of
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Town Supervisor
Sheila M. Meegan

Town Council
Eugene P. Hart
John M. Rusinski

May 7, 2012

West Seneca Town Council
1250 Union Road
West Seneca, NY 14224

Budget for new hire
Sarah Flattery:

Dear Honorable Board Members:

This is to give you a guideline as to where I would be finding monies to budget for a new position in the Recreation, Youth and Senior Services department. First I would use the salary from her existing position at \$12,000.00, along with some budget alterations at around \$20,000.00 and the increase monies that we give to the towns operating fund could come into play also which I feel could make up the rest.

Thank you for your consideration in this matter.

Respectfully yours

Mary E. Josefiak
Director of Recreation, Youth and Senior Services