

# TOWN OF WEST SENECA



JOHN A. GULLO  
CODE ENFORCEMENT OFFICER,  
CFEI, CHS-IV, CDP-1

TOWN SUPERVISOR  
SHEILA M. MEEGAN  
TOWN COUNCIL  
EUGENE P. HART  
WILLIAM P. HANLEY, JR.

July 23, 2015

To: Honorable Town Board  
From: John A. Gullo, Code Enforcement Officer  
Re: Application for Electrical Inspection Agency Approval

As part of conducting electrical inspections; National Grid requires inspection agencies to complete the attached agreement. The document was reviewed by Town Attorney Fenz.

Kindly authorize me to sign and forward the document to National Grid.

Sincerely,

A handwritten signature in black ink, appearing to read "John A. Gullo".

John A. Gullo

JUL 27 2015



## Niagara Mohawk Power Corporation Requirements for an Electrical Inspection Agency

Pursuant to Rule 24.1 of Niagara Mohawk Power Corporation, d/b/a National Grid's (hereinafter called "the Company") PSC Tariff, P.S.C. No. 220 - Electricity ("Tariff"); Rule 24.1, as amended ("Tariff") provides that no electric service shall be connection connected shall be made to the Company's system until the a customer's wiring has been approved. The Tariff Rule 24.1 further provides that Niagara Mohawk Power Corporation, d/b/a National Grid the "Company will accept approval of a customer's wiring by by cCompany approved electrical inspection agencies that are also acceptable to the local authority exercising jurisdiction, if any."; Company approved electrical inspection agencies are hereinafter referred to as a "Competent Inspector".

### **Categories of Competent Inspector:**

The wiring approval mechanism is the inspection report of the Competent Inspector together with the Competent Inspector's notice provision of the inspection results to the Company. The inspection report for premises wiring adequacy shall certify compliance with: (1) the National Electrical Code; (2) the New York State Fire Prevention and Building Code; and (3) any applicable electrical codes of the municipality in which the inspected premises are located, all as they same exist as on the date of the Competent Inspector's inspection. ~~(These three requirements being~~ collectively referred to as "Other Applicable Requirements"). The inspection report for the purposes of energization by the Company is to certify compliance with the Company's Specifications for Electrical Installations, including supplements as applicable and as amended from time to time.

~~Niagara Mohawk Power Corporation, d/b/a National Grid~~ The Company strongly encourages that each municipality or other governmental unit (e.g. state or county government or components thereof), as appropriate, ~~to~~ establish or designate persons or agencies eligible to perform electrical inspections for facilities located within the boundaries of ~~that municipalities' or other governmental units' their~~ respective jurisdictions. The Company will accept inspections made by such duly authorized municipal code enforcement personnel or designated agencies as those of a Competent Inspector, provided that the criteria ~~items 4 through 10 listed~~ below are met/satisfied. Where an Agency is under an obligation or by contract to a governmental unit, the Company requires certification of compliance with of the Company's electric service rules as a minimum to the service connection for the purposes of a power permit.

### **Competent Inspector Rrequirements:**

~~Niagara Mohawk Power Corporation, d/b/a National Grid~~ The Company requires that for private, non-municipal person(s), firms, agencies, or corporations ~~(collectively referred to as the "Agency")~~ to perform such inspections as a Competent Inspector, the Agency must meet certain standards before the Company will accept any inspection reports issued by that Agency. These standards are established to ensure that adequate and proper inspections are made ~~so as to~~ protect the health, safety, and welfare of the Company's customers. The Company requires the following conditions be met by any Agency making these inspections.

### **Criteria:**

The following criteria shall apply ~~f~~For the purposes of determining whether any ~~such inspection agency~~ an Agency is qualified as a Competent Inspector under the terms of the Company's tariff (Rule 24.1 Tariff), the following ~~criteria shall apply,~~ (collectively referred to as "Requirements for an Electrical Inspection Agency"):

- (-1) The Agency ~~is~~ authorized ~~to~~ conduct business within the boundaries of New York State.
- (-2) The Agency represents and warrants that it maintains and will maintain, at its own cost and expense, workers' compensation and comprehensive general liability insurance with a limit of ~~liability~~ of at least \$1,000,000 per occurrence, issued by insurance carriers licensed to do business in New York State with an A. M. Best rating of at least B+. Both the Agency, and any

## Niagara Mohawk Power Corporation Requirements for an Electrical Inspection Agency

of the Agency's commissioned inspectors, shall maintain such insurance policies in full force and effect while performing inspections and submitting inspection certificates.

**Criteria:** (continued)

- (-3) The Agency shall furnish the Company with proof of requisite insurance coverage (including any renewal or extensions thereof) and the qualifications of their inspectors, acceptance of which lies solely within the discretion of the Company.
- (-4) The Agency shall not solicit of any person or entity or require as a condition of inspection any waiver of responsibility of an error, omission, or recommendation made by its inspectors, or for any other action of its inspectors.
- (-5) The Agency shall require all wiring to meet standards of the latest revision of the National Electrical Code and Other Applicable Requirements. The term "all wiring" as used in these requirements intends:
  - The "service connection", as defined in the Company's specifications for electrical installations including supplements, as applicable, must meet those requirements inclusive of the latest National Electrical Code.
  - The remainder of the "premise wiring" as defined in National Electrical Code must meet applicable requirements of federal, state, or local jurisdiction.
- (-6) The Agency shall not, after appropriate inquiry, ~~not~~ knowingly accept an application for an inspection report for a wiring installation at any given location from any applicant who has received violations from another aAgency for that same location and installation within ninety (90) days prior to the pending application for an inspection report.
- (-7) Inspections and reports shall be made only by qualified electrical inspectors. The Agency shall ensure that the inspectors they employ have adequate experience, education, and training. The Company requires that, for each of its electrical inspectors, the Agency demonstrate the following in any and all areas of residential, commercial, or industrial expertise:
  - (a) a working knowledge of the principles of electricity necessary to interpret the National Electrical Code and Other Applicable Requirements; ~~and~~
  - (b) knowledge of the requirements of the National Electrical Code and Other Applicable Requirements (e.g. nationally recognized certification of competence and professionalism in construction code enforcement); and
  - (c) familiarity with construction practices of the electrical wiring trade.
- (-8) The Agency, and its electrical inspectors shall comply with all federal, state and local laws, ordinances, rules, and regulations, including, where applicable, municipal boundary restrictions.
- (-9) The Agency agrees to maintain adequate records so that it can provide the Company, its customers, and municipal officials with records of inspection ~~when requested~~upon request. Such records will be maintained for a minimum of six (6) years from the date of the inspection report.
- (10) The Agency shall establish a system to receive applications and issue inspection reports in accordance with the following:

## Niagara Mohawk Power Corporation Requirements for an Electrical Inspection Agency

### Criteria: (continued)

- (10) (a) The Agency shall provide an application for inspection form, which shall include copies for any applicable Municipal Building Department (Code Enforcement Office) and the applicant/customer.

### Criteria: (continued)

- (10) (b) The Agency shall either issue a certificate or ~~preferably~~ notification through telephone Voice Response Unit (VRU) to the Company giving notice that an inspection of the electrical service entrance has been made and ~~it is~~ confirming that it is safe to energize the service.<sup>1</sup> This notification shall be issued within three (3) business days of the completion date of inspection service to ~~ensure~~ insure that customers are not subjected to undue delay in ~~receiving~~ obtaining electric service.
- (c) Upon Agency approval in the field, a sticker designating Agency approval shall be placed on the exterior of the meter socket trough.
- (d) The Agency shall establish a procedure for prompt notification of any non-compliance of the wiring system. This notice shall be served on any applicable Municipal Building Department (Code Enforcement Office) and the applicant/customer.
- (e) Upon correction of any items of non-compliance specified by the Agency notification and a ~~subsequent~~ resulting finding of compliance, the Agency shall issue notification of final compliance and ~~shall~~ provide copies of the certificate to any applicable Municipal Building Department (Code Enforcement Office) and the applicant/customer.
- (f) Any non-compliance of the service connection shall require notification to the Company through the VRU. Where the VRU system is not ~~applicable~~ available in certain service configurations, other forms of notification to the Company will be accepted such as by telephone, U.S. mail, or facsimile to the Company's local regional office. The Agency shall place a violation sticker, designating Agency rejection, ~~on~~ the exterior of the meter socket trough. ~~-Approval notification must be submitted by the same Agency submitting the rejection.~~
- (11) When requested by the Company, a ~~customer~~, or a ~~municipality~~, the Agency will perform reinspection of an existing dwelling and submit a formal report to the Company, municipality, or customer in the form of a letter form.
- (12) All charges for inspections, reinspection, etc., as provided above shall be at the applicant's cost.

### **Acceptance Status:**

~~An Agency(s) seeking Competent Inspector status so as to provide electrical inspection services for customer wiring that is to be connected to the Company's system shall submit documentation certifying the aforementioned requirements to the Company. The Company will directly submit, in writing, its Acceptance-acceptance or denial of the certification documentation in writing from the Company will be based on the Company's administration of these criteria and will be promptly provided to the applying electrical inspection agency to the Agency. The Company reserves the right to review the ongoing status of the Agency and/or its inspectors in accordance with these requirements.~~

### **Non-compliance:**

<sup>1</sup> The Company's preferred method of notices is notification through telephone Voice Response Unit (VRU).

## Niagara Mohawk Power Corporation Requirements for an Electrical Inspection Agency

Any Agency, or its inspectors, not meeting and maintaining these requirements, in whole or in any part, will be subject to denial or, if previously approved, disqualification and revocation of status as a Competent Inspector (status "~~non-compliance~~"). The Company, upon ~~judicatory~~ notice after an initial written warning, reserves the right to render a bill for \$250 per service inspected as a result of Agency non-compliance with these requirements. ~~Also,~~ The Company also reserves the right to charge for services incurred as a result of ~~status~~ the Agency's non-compliance.

[Application contained on subsequent pages]



**APPLICATION FOR ELECTRICAL INSPECTION AGENCY**

PRINT OR TYPE:

NAME \_\_\_\_\_ OF \_\_\_\_\_ FIRM/AGENCY \_\_\_\_\_ NAME: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

STREET ADDRESS (IF DIFFERENT): \_\_\_\_\_

CITY/TOWN/VILLAGE: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP CODE: \_\_\_\_\_

TELEPHONE NO.: \_\_\_\_\_ FAX NO.: \_\_\_\_\_

The Agency designated above hereby makes application to qualify as a for Competent Inspector status in order to provide inspections of service customer-owned electric service equipment to customers within the service territory of Niagara Mohawk Power Corporation, d/b/a National Grid for customer-owned electric service equipment in order to certify that such electrical equipment and its installation has been made in accordance with the requirements set forth by Niagara Mohawk Power Corporation, d/b/a National Grid, the National Electrical Code (NFPA #70 1999 and subsequent revisions), and all applicable New York State and local codes.

It is our understanding that compliance with the above mentioned requirements and codes is a prerequisite for receiving electrical service from Niagara Mohawk Power Corporation, d/b/a National Grid; and, on behalf of the aforementioned Above mentioned inspection agency, the undersigned hereby certifies that electrical service equipment inspections shall be made in accordance with the attached Niagara Mohawk Power Corporation, d/b/a National Grid Requirements for an Electrical Inspection Agency.

The Agency is approved to inspect in the following area(s) checked :

- All areas below, or:
  - Residential only
  - Commercial only
  - Industrial only

**NIAGARA MOHAWK POWER CORPORATION:**  
**D/B/A NATIONAL GRID APPROVAL:** \_\_\_\_\_ **INSPECTION**  
**AGENCY CERTIFICATION:**

DATE \_\_\_\_\_

DATE \_\_\_\_\_

NAME \_\_\_\_\_  
(print or type)

NAME \_\_\_\_\_  
(print or type)

*Niagara Mohawk Power Corporation  
Requirements for an Electrical Inspection Agency*

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SIGNATURE \_\_\_\_\_

SIGNATURE \_\_\_\_\_

TITLE \_\_\_\_\_

TITLE \_\_\_\_\_