

TOWN OF WEST SENECA



MATTHEW D. ENGLISH
SUPERINTENDENT OF
HIGHWAY DEPARTMENT

TOWN SUPERVISOR
SHEILA M. MEEGAN
TOWN COUNCIL
EUGENE P. HART
WILLIAM P. HANLEY, JR.

TO: The Honorable Town Board
FROM: Matthew English
DATE: February 18, 2014
RE: **HIGHWAY MOTOR EQUIPMENT OPERATOR**

Dear Honorable Town Board Members:

Please terminate Joseph Steen of 1405 Center Road as a Highway Laborer and appoint him as a Highway Motor Equipment Operator Group 2, Step 5 at a rate of \$27.13 per hour effective February 25, 2014 as per the Blue Collar Contract.

Please authorize the Supervisor to sign the necessary forms for Erie County Personnel.

Sincerely,

A handwritten signature in cursive script that reads "Matthew English".

Matthew English
Superintendent of Highways

