

# TOWN OF WEST SENECA



JACQUELINE A. FELSER  
TOWN CLERK

RECEIVER OF TAXES  
REGISTRAR OF VITAL STATISTICS  
NOTARY PUBLIC  
RECORDS MANAGEMENT OFFICER

TOWN SUPERVISOR  
SHEILA M. MEEGAN

TOWN COUNCIL  
EUGENE P. HART  
WILLIAM P. HANLEY JR.

To: West Seneca Town Board

From: Jacqueline A Felser, Town Clerk

Date: September 4, 2014

Re: Agricultural District Annual Enrollment Period

Honorable Board Members:

As per the attached request from the County of Erie Department of Environment & Planning and in accordance with Section 303-b of the NYS Agricultural and Markets Law, kindly read into the record the designation of September 1 – 30, 2014 as the annual thirty-day period during which a landowner may request the inclusion of predominantly viable agricultural land into a certified agricultural district.

# MEMO

COUNTY OF ERIE  
DEPARTMENT OF ENVIRONMENT AND PLANNING

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TO: Municipal Clerks  
Chief Elected Officials c/o Municipal Clerks  
Municipal Assessors c/o Municipal Clerks

FROM: Rachel Chrostowski, Planner

DATE: September 3, 2014

SUBJECT: AGRICULTURAL DISTRICT ANNUAL ENROLLMENT PERIOD AND  
8-YEAR REVIEW OF DISTRICTS 16 (LANCASTER-ALDEN) & 17 (AMHERST)

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This year, the Erie County Legislature designated September 1 through September 30 each year as the annual thirty-day period during which a landowner may request the inclusion of predominantly viable agricultural land into a certified agricultural district in accordance with Section 303-b of New York State Agricultural and Markets Law.

Landowners interested in agricultural assessment may also be interested in enrolling in an agricultural district at this time. We encourage you to provide this information to anyone expressing interest in this or other agricultural programs.

Additionally, the 8-year reviews of Agricultural District 16 (Lancaster-Alden) and District 17 (Amherst) are currently underway. Anyone wishing to request a modification (inclusions or removals) to these districts may also do so between September 1 and September 30.

In order to make this information available to landowners in your municipality, we request your assistance with the following items:

- *Municipal Clerks* – Please post the enclosed public notice in a prominent location within the Town or Village Hall, and if possible, post on your municipality's web site.
- *Supervisors and Mayors* – Please read the enclosed public notice into the meeting minutes for any Town or Village Board meetings held between now and September 30 as part of the Board's record.
- Please provide a copy of the enclosed worksheet to anyone who requests it.

A copy of this form can also be found on our website at [www.erie.gov/environment](http://www.erie.gov/environment). Should any questions arise, please contact me by phone at (716) 858-8002 or by email at [agriculture@erie.gov](mailto:agriculture@erie.gov).

Thank you for your anticipated cooperation and attention to this matter.