TOWN OF WEST SENECA

JACQUELINE A. FELSER
TOWN CLERK

RECEIVER OF TAXES
REGISTRAR OF VITAL STATISTICS
NOTARY PUBLIC
RECORDS MANAGEMENT OFFICER

TOWN SUPERVISOR
SHEILA M. MEEGAN

TOWN COUNCIL
EUGENE P. HART
WILLIAM P. HANLEY JR.

To: West Seneca Town Board

From: Jacqueline A Felser, Town Clerk

Date: December 10, 2014

Re: Purchase of FOIL tracker software

Honorable Board Members:

Kindly authorize the purchase of FOIL tracker software from Business Automation Services Inc., 636 Plank Road, Clifton Park, NY 12065 at a cost of $3980 which includes installation, training and annual software maintenance fee.

BAS is our current clerk's accounting software provider and their support with that system has been excellent. A request for quote was also made to Williamson, another clerk's accounting software provider; however, they currently do not offer this type of software.

Business Automation Services, Inc
661 Plank Road
Clifton Park, NY 12065
Phone 518-371-6869

"INVOICE"

DATE	INVOICE #
12/1/2014	120118

BILL TO
Ms. Jacqueline Felser Town Clerk Town of West Seneca 1250 Union Rd. West Seneca, NY 14224

TERMS	Installation Date	Installed By
1/7/15		

SOFTWARE & SERVICES	AMOUNT
FOIL Tracker	3,000.00
Installation Support & Training (Remote Install/Training)	240.00
System Configuration	240.00
FOIL Tracker: Annual Software Support & Maintenance Fee	500.00
Thank you for your business.	

	TOTAL DUE	$3,980.00

Jackie Felser

Jackie Felser
Town Clerk
Town of West Seneca,NY

Jackie,

Thank you for inquiring with Williamson Law Book Company regarding a FOIL Software Program. At this time Williamson does not offer such a program. Attached please find a listing of all New York State specific Municipal Software that we currently offer.

Please let me know if you have any questions.

Kathy Sayadoff
Sales Manager
Williamson Law Book Company
790 Canning Parkway
Victor, NY 14564
P 585 924 3400
F 585 924 4153
E wlbsales@aol.com, ksayadoff@wlbco.us

WILLIAMSON

Established 1870

NYS Municipal Software Programs

Since 1870, Williamson Law Book Company has been offering minute books, municipal forms, receipts and custom printing to New York State municipalities. In 1985, we began developing software to meet our customers' increasing need for technologically advanced systems. With high quality software products and exceptional customer service, Williamson has successfully installed over 1,400 programs throughout New York State. Our computer programs are designed by our software specialists, who understand the functions our users perform on a daily basis. We provide our customers with site license free software to make their job easier and more efficient, while continually improving and enhancing the programs to meet new requirements and responsibilities. *All programs offer Disaster Recovery Protection with our on-line, offsite program backup feature at no additional cost.* Our staff is committed to supporting our customers, from point of sale through training and product usage. We invite you to learn more about our software programs and become one of our many satisfied customers. Williamson Law Book Company is proud to be a New York State Company specializing in New York State Municipal Software.

Municipal Accounting and Budget Preparation Software
Designed to meet the needs of NYS municipal accountants, bookkeepers and clerks, this program is a full featured fund accounting system designed to meet the Generally Accepted Accounting Principals (GAAP) required by the NYS Comptroller. Features include abstract/vouchers, budget preparation, cash receipts and disbursements, general and budget journal, encumbrances, vendor and ledger. Multiple generated reports make monthly and annual reporting a simple click process. This program interfaces with Williamson's Payroll, Clerk and Water/Sewer Billing Software Programs eliminating the need for any double entry of data.

Payroll Software
The Payroll Software Program is a complete NYS Municipal payroll management system that maintains all payroll, tax and retirement information in addition to automatically calculating and printing payroll checks. It allows for customization to include employee specific information for deductions, accounts, banks and NYS Retirement. Process payroll, utilize ACH Banking, maintain payroll history and e-file state and federal reports. Produce W-2, IRS-941, NYS-45ATT, quarterly and payroll liability reports. A complete program designed for keeping payroll in house while realizing substantial savings from outsourcing. Avoiding double entry, a single click will upload posted payroll into WLB Municipal Accounting Program directly into each ledger account.

Tax Collection Software
For use by today's Tax Collectors and Receivers, this program allows the user to record property and payment information, prepare necessary reports and automate many everyday tasks. Apportionments and corrections, payments, stock letters, import/export functions, banking and prior years data along with multiple reports that can be customized for your municipality highlight the ways this program maximizes efficiency, time management and cost savings.

TaxGlance© Lookup
An add on feature available with our Tax Collection Software that allows your residents the opportunity to search, review and print their town/county, village or school tax information on your municipal website. An optional credit card online payment feature is available at no additional cost.

Williamson Law Book Company
790 Canning Parkway Victor, NY 14564

Town/Village/City Clerk Software

This software program created for Clerks includes a fully automated point of sale and cash book system providing an easy to use and efficient method of recording and tracking all sales and permits processed. A complete Dog License module allows for new, renewal, notices and lost tag replacement. Track and issue vital certificates, games of chance, local permits, DECALS, marriage licenses and handicap parking permits.

Water and Sewer Billing Software

Created for both municipal and water/sewer authority utility billing clerks, this program allows for customization to reflect rates, penalties, relevy, adjustments, special and added on charges, and payment schedules. It interfaces with auto-read meter systems and allows for third party online payments and direct debit payments through your bank. Numerous reports and work orders are generated, account ledgers posted and provides a wide selection of billing options.

Building and Code Enforcement Software

A record keeping system designed to reduce a Code Enforcement Officer's time and workload while documenting compliance with Uniform Code regulations. It is a full featured database solution including building permit, inspections, annual and other permits, variance and subdivision records, violations and appearance tickets. The program allows images and PDF files to be downloaded and attached to properties as well as the ability to update via RPS. Quick searches and fast reports expedite walk in requests and board inquiries. A Reminder List allows for viewing uncorrected violations, expiring inspections and permits, and fire inspections due.

Highway Superintendent Software

A comprehensive software program that maintains, creates reports and automates the Highway Superintendent's daily tasks and responsibilities in a user friendly format. Written to meet GASB 34 requirements, it tracks roads, bridges, signs, culverts and other assets for condition inspections and maintenance performed. Calls, complaints and a daily journal are tracked along with highway department employee history and time sheet creation. Track the highway budget with the ledger, issue vouchers and print vendor and account transaction and history reports. Download images and maintain an inventory of parts including a reorder flag. Let this program aid in increasing efficiency, time management, cost savings and provide accurate reporting.

Capital Assets Software

Developed according to guidelines published by the NYS Office of the State Comptroller, the Capital Assets Software Program allows for the provisions of GASB Statement 34, allowing municipalities to maintain perpetual inventory records to control their capital assets. The program follows the Local Government Management Guide (LGMG) definitions and recommendations in asset depreciation methods and identification.