



CRAIG KROLL
DIRECTOR OF RECREATION

TOWN OF WEST SENECA

TOWN SUPERVISOR
SHEILA M. MEEGAN
TOWN COUNCIL
EUGENE P. HART
WILLIAM P. HANLEY, JR.

To: Honorable Town Board
From: Craig D. Kroll
Recreation Director
Date: June 2, 2014
Re: Faith Leone

Dear Honorable Town Board,

Kindly move to terminate Faith Leone as Clerk Typist, effective June 2, 2014.

Kindly move to hire Faith Leone as Recreation Attendant effective June 2, 2014 at the pay rate of \$8.75/hour and change her status from part time to part time seasonal effective from June 2, 2014 until September 12, 2014.

Please authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Please advise the Finance Department that Faith Leone is to be paid from the Salary of Other Employees – Part Time account line 1.7140.0149.

Respectfully Submitted,

Craig D. Kroll
Recreation Director

