

**Town of West Seneca
Budgetary Transfer Request**

To: Honorable Town Board

The following budgetary transfers are requested as indicated below to be approved at your next Town Board meeting.

From:

Account Number	Description	Amount
001.9060.0807	Hospital & Medical Insurance	450.00

To:

Account Number	Description	Amount
001.9082.0806	Employee Asst Program	450.00

Justification:

transfer to cover budget shortage for 4th quarter billing 2013



DEPARTMENT HEAD APPROVAL

Availability to Appropriation Checked

Finance Department LL

11/07/2013

INITIAL

DATE

Submitted to Town Clerk for Town Board Meeting of:

DATE