

TOWN OF WEST SENECA



SHEILA M. MEEGAN
TOWN SUPERVISOR

To: Fellow Town Board Members
From: Sheila M. Meegan, Town Supervisor
Date: May 8, 2014
Re: Retirement of Gladys Ryan

Per the attached communications, kindly accept the retirement of Gladys Ryan, Clerk Typist, effective May 16, 2014 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

April 29, 2014

Gladys J. Ryan
924 Main Street
West Seneca, NY 14224

Sheila Meegan, Supervisor
Town of West Seneca
1250 Union Road
West Seneca, Ny 14224

Dear Mrs. Meegan,

Please accept this letter as notification that I am retiring from my position of clerk typist effective May 16, 2014. My last day of work will be May 15, 2014.

Sincerely,


Gladys J. Ryan