

TOWN OF WEST SENECA



SHEILA M. MEEGAN
TOWN SUPERVISOR

To: Fellow Town Board Members
From: Sheila M. Meegan, Town Supervisor
Date: February 23, 2015
Re: **Retirement of Paul Gray**

Per the attached communications, kindly accept the retirement of Paul Gray, Laborer, effective March 17, 2015 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

February 19, 2015

Honorable Town Board
Town of West Seneca

Re: Retirement of Paul Gray

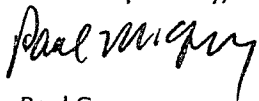
Honorable Board Members,

This letter is to notify you that it is my intention to retire from the Town of West Seneca as a Laborer in the Lift Department. March 16, 2015 will be my last day of employment.

I have enjoyed working with and learning from my coworkers for the past 25 years and 3 months, and am ready to move on to the next phase in my life.

Please contact me if I can make the transition process proceed more smoothly.

Yours respectfully,

A handwritten signature in black ink that reads "Paul Gray". The signature is written in a cursive style with a large, sweeping "P" and "G".

Paul Gray
375 West Avenue, Bldg. B6
West Seneca, NY 14224