

TOWN OF WEST SENECA



SHEILA M. MEEGAN
TOWN SUPERVISOR

To: Fellow Town Board Members
From: Sheila M. Meegan, Town Supervisor
Date: March 9, 2017
Re: Retirement of Donald Raczka

Kindly accept the retirement of Donald Raczka, laborer in the Highway Department, effective March 27, 2017 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

To: Honorable Town Board

From: Donald Raczka

Date: March 3, 2017

Dear Town Board Members:

Please accept my retirement as of March 27, 2017 from my position as a Laborer in Highway Department with the Town of West Seneca. My last day of work will be March 24, 2017.

It has been an honor for the last 26 years working for the people of the Town, the Town Board, Superintendent Matthew English and especially our late Superintendent Patrick Finnegan. Thank you.

Sincerely,

A handwritten signature in cursive script that reads "Donald J. Raczka". The signature is written in black ink and is positioned below the word "Sincerely,".

Donald Raczka