

4. Motion by Supervisor Meegan, seconded by Councilman Hart, that Drescher & Malecki LLP be hired as the town's Director of Finance at the following discounted hourly rates: partners \$175; managers/supervisors \$125; seniors \$100; staff \$65.

Ayes: All

Noes: None

Motion Carried

5. Motion by Supervisor Meegan, seconded by Councilman Hanley, that Clark, Patterson, Lee be hired as the provider of engineering services to the town at a cost not to exceed \$125,000 per year.

Ayes: All

Noes: None

Motion Carried

6. Motion by Supervisor Meegan, seconded by Councilman Hanley, that Harris Beach PLLC be retained as bond counsel for the Town of West Seneca for all financing matters, noting services will be performed at the fees and charges as described in the Harris Beach bond counsel engagement agreement dated August 8, 2014 and the Supervisor is hereby authorized to complete and execute a retainer agreement with said firm for all financing matters in substantially the same form as the August 8, 2014 agreement for the Town of West Seneca.

Ayes: All

Noes: None

Motion Carried

7. Motion by Supervisor Meegan, seconded by Councilman Hart, that Bond, Schoeneck and King PLLC be retained as counsel for the following pending legal matters: legal counsel and advisor to the town's Comprehensive Plan Review Commission; advisor and counsel regarding any zoning code updates required as a result of the revised Comprehensive Plan.

Ayes: All

Noes: None

Motion Carried

8. Motion by Supervisor Meegan, seconded by Councilman Hanley, to appoint Steven Lomison as Electrical Inspector for the Town of West Seneca at an annual salary of \$63,959.87, Group 11, Step 5, effective January 1, 2016 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All

Noes: None

Motion Carried

19. (continued)

Youth – 1 year term effective January 1, 2016 – December 31, 2016

Matthew Roche

Associate Members

George L. Rockey

Paula Olma

Jack Oshei

Ayes: All

Noes: None

Motion Carried

20. Motion by Supervisor Meegan, seconded by Councilman Hart, that the annual salaries of the Zoning Board of Appeals and Planning Board be set at \$5,583 for the Chairman of each board and \$3,786 each for the other members of each board effective January 1, 2016 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel, noting that members of each board will be paid one-twelfth of the annual salary with absences paid at the discretion of the Chairman; however, three (3) missed meetings could be reason for removal from the board.

Ayes: All

Noes: None

Motion Carried

21. Motion by Supervisor Meegan, seconded by Councilman Hanley, that Evelyn Hicks be reappointed to the Zoning Board of Appeals effective January 1, 2016 for a five (5) year term ending December 31, 2020.

Ayes: All

Noes: None

Motion Carried

22. Motion by Supervisor Meegan, seconded by Councilman Hart, that Margaret Greenan Bebak be appointed to the Planning Board effective January 1, 2016 for a seven (7) year term ending December 31, 2022.

Ayes: All

Noes: None

Motion Carried

23. Motion by Supervisor Meegan, seconded by Councilman Hanley, that Jacqueline A. Felser be appointed Secretary to the Planning Board at an annual salary of \$3,400 effective January 1, 2016 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All

Noes: None

Motion Carried

24. Motion by Supervisor Meegan, seconded by Councilman Hart, that Jacqueline A. Felser be appointed Secretary to the Zoning Board of Appeals at an annual salary of \$3,400 effective January 1, 2016 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All

Noes: None

Motion Carried

25. Motion by Supervisor Meegan, seconded by Councilman Hart, that Anthony Alessi, Michael Shea, and Mark Kwiatkowski of West Seneca be appointed Civil Officers of the Town of West Seneca effective January 1, 2016 for the purpose of service of process, etc. without remuneration from the town.

Ayes: All

Noes: None

Motion Carried

26. Motion by Supervisor Meegan, seconded by Councilman Hanley, to accept the resignation of Robert Schultz from the Board of Assessment Review effective December 31, 2015 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All

Noes: None

Motion Carried

27. Motion by Supervisor Meegan, seconded by Councilman Hanley, that David Baker be appointed to the Board of Assessment Review effective January 1, 2016 for a term expiring September 30, 2016 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All

Noes: None

Motion Carried

28. Motion by Supervisor Meegan, seconded by Councilman Hanley, that Timothy Hourihan be appointed to the Board of Assessment Review for a five year term effective January 1, 2016 and expiring September 30, 2020 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All

Noes: None

Motion Carried

29. Motion by Supervisor Meegan, seconded by Councilman Hanley, that members of the Board of Assessment Review be subject to the call of the Assessor at an annual stipend of \$500 each and the Chairman of the Board of Assessment Review at an annual stipend of \$750 effective January 1, 2016.

Ayes: All

Noes: None

Motion Carried

40. Motion by Supervisor Meegan, seconded by Councilman Hart, that the Town Board of the Town of West Seneca, pursuant to §25 of the Town Law and §11(2) of the Public Officers Law, hereby approves the execution of a Public Employee's Blanket Bond issued by Fidelity Deposit Company covering all officers and employees including the Supervisor, Town Clerk, Superintendent of Highways and two (2) Town Justices for the sum of \$200,000 per occurrence, and be it further resolved that the undertaking shall be effective January 1, 2016, noting that a \$2,500 deductible will apply to the bond.

Ayes: All

Noes: None

Motion Carried

41. Motion by Supervisor Meegan, seconded by Councilman Hanley, that the West Seneca Bee, the West Seneca Sun and the West Seneca Front Page be designated as the official newspapers and the Buffalo News or the local Pennysaver be used at the discretion of the Town Board.

Ayes: All

Noes: None

Motion Carried

42. Motion by Supervisor Meegan, seconded by Councilman Hanley, that the following titles of department heads, elected or appointed officials and certain other full-time employees not covered by contract provisions between the town and Blue and White Collar CSEA or the West Seneca PBA be granted extended benefits including Blue Shield or equivalent plan costs as well as other health and welfare fund related benefits in accordance with the CSEA White Collar contract or equivalent with the exception of the Chief of Police and Assistant Chief of Police who are granted benefits pursuant to the contract with the West Seneca PBA. These will include the following: Town Clerk; Highway Superintendent; (2) Town Justices; Town Attorney; Secretary to Supervisor; (2) Clerks to Town Justices; Secretary to Highway Superintendent; Code Enforcement Officer.

Ayes: All

Noes: None

Motion Carried

43. Motion by Supervisor Meegan, seconded by Councilman Hart, that the Town of West Seneca shall pay 100 percent of non-traditional or an equivalent health care plan for elected retired employees who have retired under the New York State Retirement System after January 1, 1992, noting said payments shall not be made to employees, but directly to the insurance carriers, and this paragraph shall not apply to those elected officials who have retired under the New York State Retirement System after January 1, 2016.

Ayes: All

Noes: None

Motion Carried

**WEST SENECA TOWN OFFICES
1250 UNION ROAD
WEST SENECA, NY 14224**

**TOWN BOARD PROCEEDINGS
ORGANIZATION MEETING
January 4, 2016
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55. Motion by Supervisor Meegan, seconded by Councilman Hart, that to the extent possible, regular meetings of the Town Board where not otherwise specified be held at 7:00 P.M. in the West Seneca Town Hall Court Room as follows:

DATE	TIME	MEETING TYPE
January 4, 2016	6:00 PM	Organization
January 11, 2016	3:00 PM & 7:00 PM	Work Session & Town Board Meeting
January 25, 2016	7:00 PM	Town Board Meeting
February 8, 2016	3:00 PM & 7:00 PM	Work Session & Town Board Meeting
February 29, 2016	7:00 PM	Town Board Meeting
March 14, 2016	3:00 PM & 7:00 PM	Work Session & Town Board Meeting
March 28, 2016	7:00 PM	Town Board Meeting
April 11, 2016	3:00 PM & 7:00 PM	Work Session & Town Board Meeting
April 25, 2016	7:00 PM	Town Board Meeting
May 9, 2016	3:00 PM & 7:00 PM	Work Session & Town Board Meeting
May 23, 2016	7:00 PM	Town Board Meeting
June 6, 2016	3:00 PM & 7:00 PM	Work Session & Town Board Meeting
June 20, 2016	7:00 PM	Town Board Meeting
July 11, 2016	3:00 PM & 7:00 PM	Work Session & Town Board Meeting
July 25, 2016	3:00 PM*	*Town Board Meeting
August 8, 2016	3:00 PM & 7:00 PM	Work Session & Town Board Meeting
August 22, 2016	3:00 PM*	*Town Board Meeting
September 8, 2016	3:00 PM*	*Town Board Meeting
September 19, 2016	7:00 PM	Town Board Meeting
October 3, 2016	3:00 PM & 7:00 PM	Work Session & Town Board Meeting
October 24, 2016	7:00 PM	Town Board Meeting
November 7, 2016	3:00 PM & 7:00 PM	Work Session & Town Board Meeting
November 21, 2016	7:00 PM	Town Board Meeting
December 5, 2016	3:00 PM & 7:00 PM	Work Session & Town Board Meeting
December 19, 2016	7:00 PM	Town Board Meeting

55. (continued)

and any emergency meeting at the call of the Supervisor. Special meetings shall be held at the call of the Town Clerk of the Town of West Seneca upon written request of at least two (2) members of the Town Board. Notice in writing stating the time, place and purpose of the special meeting shall be served personally upon each member of the Town Board at least forty eight (48) hours before the date fixed for holding the meeting. Only business specified in the notice thereof may be transacted at a special meeting. In accordance with the Open Meeting Law, the public and news media shall be given reasonable notice of any special meeting and all further executive sessions shall be public except for specific purposes allowed by law.

Ayes: All

Noes: None

Motion Carried

56. Motion by Supervisor Meegan, seconded by Councilman Hanley, that no town vehicles be used for personal use and all town vehicles, including the equipment in the Highway Department, be identified by decals with the exception of the Police Department vehicles used for detective work and the Police Chief's car and direct the Supervisor to ensure that decals are placed on all cars except those mentioned; town vehicles for take home use shall be provided to the Chief of Police, Highway Superintendent and Supervisor; town vehicles shall not leave the town limits except for use on official town business.

Ayes: All

Noes: None

Motion Carried

57. Motion by Supervisor Meegan, seconded by Councilman Hanley, that no town equipment may be used for personal use.

Ayes: All

Noes: None

Motion Carried

58. Motion by Supervisor Meegan, seconded by Councilman Hanley, that in the interest of energy conservation, the operation of a log be continued for each town-owned truck and vehicle as relating to mileage, destination and task accomplished, said log to be reviewed by department head and forwarded monthly to committee chairman responsible for that office; further, no town-owned vehicle except Police Department vehicles shall be left running at any location for any reason; and further, all town vehicles of various department heads, except police and highway, shall be left at Town Hall for general use while individuals are on vacation or any extended time off.

Ayes: All

Noes: None

Motion Carried

59. Motion by Supervisor Meegan, seconded by Councilman Hart, that the Town Board sets the following rules relating to use of Highway Department personnel and equipment for emergencies:

1. West Seneca Highway Department is authorized to provide for emergency assistance to the local school systems, fire districts and other municipalities if personnel or equipment are requested;
2. An emergency must exist and have been declared in the Erie County municipality requesting assistance;
3. Highway Superintendent will promptly notify the Supervisor of such action and a written summary will be immediately given to the Town Clerk and Town Attorney outlining the details of the emergency service, including the Emergency Operations Center;
4. Town equipment will be operated by West Seneca employees in the majority of work situations; however, slow-moving vehicles (roller), stationary equipment (air compressor or pumps) and light tools may be loaned to another Highway Department to be used and operated by their employees and fees may be assigned to the municipality that receives long term aid; and
5. West Seneca Highway Superintendent is authorized to request aid from other towns in Erie County and non-West Seneca personnel and equipment will work under the supervision of the West Seneca Highway Superintendent.

Ayes: All

Noes: None

Motion Carried

60. Motion by Supervisor Meegan, seconded by Councilman Hart, that Town Attorney John Fenz be designated as Step 3 Grievance Officer by the Town Board effective January 1, 2016 without remuneration.

Ayes: All

Noes: None

Motion Carried

61. Motion by Supervisor Meegan, seconded by Councilman Hanley, that Mark Koller be appointed the town's Fair Housing Officer & Affirmative Action Officer effective January 1, 2016 at an annual stipend of \$1,200 and further direct Mr. Koller to submit an annual report documenting matters handled.

Ayes: All

Noes: None

Motion Carried

62. Motion by Supervisor Meegan, seconded by Councilman Hanley, to authorize the Supervisor to execute a one (1) year extension of the town's labor agreement with the West Seneca Police Benevolent Association, Inc. and pursuant to the terms of the extension, those employees subject to the terms of the labor agreement shall receive a two percent salary increase for 2016.

Ayes: All

Noes: None

Motion Carried

63. Supervisor Meegan announced the following personal appointments and committees for the year 2016, noting she will also be a member of each committee:

Deputy Supervisor Matthew English

COMMITTEES and or LIASONS:

Utility Advisory	Members	Steve Amoia, William P. Hanley Jr., John Fenz, Robert Niederpruem Jr.
Engineering & Spec. Districts		Sheila M. Meegan
Police & Public Safety		Sheila M. Meegan
Senior Citizens		Eugene P. Hart
Recreation		William P. Hanley Jr.
Library Advisory		Eugene P. Hart
Highway		Sheila M. Meegan
Insurance		Sheila M. Meegan
Capital Projects		Sheila M. Meegan, Eugene P. Hart William P. Hanley Jr., Matthew English, Richard Henry, John Fenz
Town Attorney	Liaison	William P. Hanley Jr.
Justice Court	Liaison	Eugene P. Hart
Town Clerk's Office	Liaison	Sheila M. Meegan

63. (continued)

Town Assessor's Office	Liaison	Eugene P. Hart
Building and Plumbing Dept.	Liaison	Eugene P. Hart
Revenue Development Committee		Sheila M. Meegan, Eugene P. Hart William P. Hanley Jr.
Safety & Accident Review		William P. Hanley Jr.
Comprehensive Planning Committee	Chairman Co-Chairman	Eugene P. Hart Brian Kulpa

Liaison Members:

Environmental Conservation Committee	Sheila M. Meegan, Eugene P. Hart William P. Hanley Jr.
Band Shell Committee	Eugene P. Hart
Solid Waste Committee	Eugene P. Hart
Employee Assistance Program	William P. Hanley Jr.
Human Resources	William P. Hanley Jr., John Fenz

ADJOURNMENT

Motion by Supervisor Meegan, seconded by Councilman Hanley, to adjourn the meeting at 6:35 P.M.

Ayes: All

Noes: None

Motion Carried



JACQUELINE A FELSER, TOWN CLERK