



**20-C COMMUNICATIONS**

1. Supervisor Meegan re  
Designation of Halloween

Motion by Supervisor Meegan, seconded by Councilman Hanley, to designate Monday, October 31, 2016 between 6:00 P.M. and 8:00 P.M. as the official night for trick-or-treat, noting that residents are asked to please leave their porch lights on to provide lighting and safety for the children and drivers are urged to use extra caution.

On the question, Supervisor Meegan noted that Southgate Plaza is no longer holding the Halloween Parade, but the Recreation Department will once again be holding the Enchanted Path this year on Friday, October 28<sup>th</sup>.

Ayes: All                      Noes: None                      Motion Carried

2. Supervisor Meegan re Erie  
County Community  
Development Block Grant

Motion by Supervisor Meegan, seconded by Councilman Hanley, to adopt the following resolution concerning the Erie County Community Development Block Grant (ECCDBG) project requests:

WHEREAS, following the Public Hearing of September 19, 2016 that was held at West Seneca Town Hall for suggestions from the public for Community Development Block Grant projects to be submitted for funding;

NOW, THEREFORE BE IT RESOLVED, the West Seneca Town Board submits the following projects to be considered for funding by the Erie County Community Development Block Grant Program during the 2016-2017 grant cycle:

1<sup>st</sup> Priority - Milling & Resurfacing Project for Boncroft Drive, Bellwood Avenue, Thorndale Avenue and Tindle Avenue which are in CDBG-eligible areas, requesting \$123,759.24;

2<sup>nd</sup> Priority - Modifications to West Seneca Town Hall to provide handicapped accessibility to the Assessor's Office, Engineering Department and Town Clerk's office, requesting \$150,000;

BE IT FURTHER RESOLVED, the West Seneca Town Board authorizes Supervisor Sheila M. Meegan, to sign, submit and execute a contract with Erie County Community Development Block Grant (ECCDBG) Program for the cited projects upon approval of the ECCDBG; and

BE IT FURTHER RESOLVED, the West Seneca Town Board provides a 25% match of \$41,500 for the 1<sup>st</sup> Priority Project using force labor from Acct. #002.5110.0144; and

BE IT FURTHER RESOLVED the West Seneca Town Board provides a 50% match of \$150,452 for the 2<sup>nd</sup> Priority Project from General Fund fund balance.

Ayes: All                                      Noes: None                                      Motion Carried

**20-C COMMUNICATIONS**

3. Town Attorney re Memorandum of Understanding with West Seneca Town Band
- Motion by Supervisor Meegan, seconded by Councilman Hanley, to authorize the Supervisor to sign the attached Memorandum of Understanding with the West Seneca Town Band.

Ayes: All                      Noes: None                      Motion Carried  
\*APPENDICES\*

4. Town Attorney re Creation of Clearview Estates Lighting District
- Motion by Supervisor Meegan, seconded by Councilman Hart, to schedule a public hearing on November 7, 2016 at 7 P.M. to hear all persons interested in the creation of Clearview Estates Lighting District.

On the question, Councilman Hart questioned how this will be funded and why the developer would not pay the cost up front and then create the lighting district. Town Engineer Steven Tanner responded the lights are installed by the developer. The cost is for NYSEG to hook up the lights to electric and creating the special district will then allow the town to tax the residents for that cost along with ongoing annual electric costs.

Ayes: All                      Noes: None                      Motion Carried

5. Town Attorney re Creation of Camelot Part III Lighting District
- Motion by Supervisor Meegan, seconded by Councilman Hanley, to schedule a public hearing on November 7, 2016 at 7 P.M. to hear all persons interested in the creation of Camelot Part III Lighting District.

Ayes: All                      Noes: None                      Motion Carried

6. Town Attorney re Creation of Veronica Estates Lighting District
- Motion by Supervisor Meegan, seconded by Councilman Hanley, to schedule a public hearing on November 7, 2016 at 7 P.M. to hear all persons interested in the creation of Veronica Estates Lighting District.

Ayes: All                      Noes: None                      Motion Carried

7. Town Engineer re Bid date for West Seneca Community Center and Library Project
- Motion by Supervisor Meegan, seconded by Councilman Hart, to set a bid date of November 29, 2016 at 10:00 A.M. for receipt of bids on construction of the Community Center and Library Project.

Ayes: All                      Noes: None                      Motion Carried

**20-C COMMUNICATIONS**

8. Highway Sup't. re Appointment of Steven Amoia, Jr. as full-time sanitation laborer

Motion by Supervisor Meegan, seconded by Councilman Hanley, to terminate Steven Amoia, Jr. as part-time Sanitation Laborer and appoint him full-time Sanitation Laborer at a rate of \$18.65 per hour effective October 25, 2016, contingent upon the passing of drug and alcohol testing and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All                      Noes: None                      Motion Carried

9. Highway Sup't. re Status change for part-time seasonal sanitation workers

Motion by Supervisor Meegan, seconded by Councilman Hart, to change the status of the following Sanitation Department employees from part-time seasonal laborers to part-time laborers at a rate of \$9 per hour effective October 25, 2016 – May 25, 2017:

Eric Anderson	James Deppeler	Adam Karyczyk	Jeremy Krawczyk
Norman Locher	Matthew McCarthy	Kevin O'Shaughnessy	MacKenzie Szakacs

and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All                      Noes: None                      Motion Carried

10. Chief Denz re Attendance of detectives at Arson Investigators Seminar

Motion by Supervisor Meegan, seconded by Councilman Hanley, to authorize Detective Lieutenant Kevin Baranowski and Detectives Robert Bebak and Kenneth Morano to attend the NYS Arson Investigators Seminar, November 2 - 4, 2016 at the NYS Academy of Fire Science in Montour Falls, New York, noting the training is required to maintain their certificates as arson investigators and the total cost should not exceed \$700.

Ayes: All                      Noes: None                      Motion Carried

11. Chief Denz re Resignation of Crossing Guard Julie Turner

Motion by Supervisor Meegan, seconded by Councilman Hanley, to accept the resignation of Julie Turner and terminate her as part-time crossing guard effective October 13, 2016 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All                      Noes: None                      Motion Carried

**20-C COMMUNICATIONS**

12. Sr. Code Enforcement Officer re Rezoning application – 1420 Union Road

Motion by Supervisor Meegan, seconded by Councilman Hanley, to refer the rezoning application for 1420 Union Road from R-65 to C-1 to the Planning Board for their recommendation.

Ayes: All                      Noes: None                      Motion Carried

13. Town Justices re Status change for Julie Korczynski to part-time seasonal

Motion by Supervisor Meegan, seconded by Councilman Hanley, to change the status of Julie Korczynski to part-time seasonal effective November 7, 2016 – January 13, 2017 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All                      Noes: None                      Motion Carried

14. Senior Recreation Therapist of Sr. Services re Status change for Carol Kennedy to p/t seasonal

Motion by Supervisor Meegan, seconded by Councilman Hart, to change the status of part-time food service worker Carol Kennedy to part-time seasonal effective November 9 – December 21, 2016 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All                      Noes: None                      Motion Carried

15. Youth Service Coordinator re Appointment of recreation attendant and lifeguards

Motion by Supervisor Meegan, seconded by Councilman Hart, to appoint the following individuals at the positions and rates of pay as indicated effective September 25, 2016 – May 31, 2017:

Clare Corbett	Lifeguard	\$9.25 per hour (01.7180.0149)
Jessica Piotrowski	Lifeguard	\$9.25 per hour (01.7180.0149)
Morgan Scarpello	Lifeguard	\$9.25 per hour (01.7180.0149)
Rebekah Quinlivan	Lifeguard	\$9.25 per hour (01.7180.0149)
Caitlyn Demma	Recreation Attendant	\$10.00 per hour (01.7141.0149)

and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All                      Noes: None                      Motion Carried

**20-C COMMUNICATIONS**

16. Youth Service Coordinator re Resignation of part-time recreation attendant Natalie Cieszynski

Motion by Supervisor Meegan, seconded by Councilman Hart, to accept the resignation of Natalie Cieszynski and terminate her as part-time recreation attendant effective October 25, 2016 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All

Noes: None

Motion Carried

**20-D REPORTS**

- Jacqueline A Felser, Town Clerk's report for September 2016 received and filed.
- John Gullo, Senior Code Enforcement Officer's Building and Plumbing reports for September 2016 received and filed.

**20-E APPROVAL OF WARRANT**

Motion by Supervisor Meegan, seconded by Councilman Hart, to approve the vouchers submitted for audit, chargeable to the respective funds as follows: General Fund - \$259,901.54; Highway Fund - \$57,670.84; Special Districts - \$57,539.56; Capital Fund - \$284,688.89 (vouchers 95545-96767) Trust - \$237,653.55 (vouchers 96588-96614)

Ayes: All

Noes: None

Motion Carried

**ISSUES OF THE PUBLIC**

**ACQUISITION OF MILITARY TANK**

James Manley stated five years ago the Town of West Seneca and West Seneca Veterans Committee embarked on a joint mission to obtain an obsolete piece of military hardware to place in Veterans Memorial Park. He recently received a call from Congressman Higgins' office that the army has a 58 ton M60A3 tank available. The tank is currently located at a VFW Post in Hannibal, New York. It is ready to be picked up if the town wants to take custody of it and Mr. Manley has found someone to move it. He also has an Air Force engineer and apprentices to construct a 35' x 15' concrete pad that is needed for placement of the tank. There may be some cost to the town.

Town Engineer Steven Tanner stated he submitted the tank specifications to a structural engineer and it was determined that 12" of sub base stone and 12" of concrete will be required for the pad. The cost will be approximately \$50,000 to \$55,000 for a contractor to install it.

**ISSUES OF THE PUBLIC**

**ACQUISITION OF MILITARY TANK** (continued)

Supervisor Meegan questioned where the tank will be located, noting there is a plan to add a stairwell to the north end of Town Hall.

Mr. Manley explained the planned location for the tank, noting the tank must be moved within the next few weeks and the concrete pad must be in place prior to that.

Councilman Hart expressed concern that the tank could interfere with the community center project that will be starting shortly.

Councilman Hanley suggested checking with Buildings & Grounds Supt. Steven Amoia to determine where the electricity comes into the building.

Mr. Tanner stated the underground electrical was located as part of the community center project and most of it is on the opposite side of the path and not near the proposed location for the tank.

Supervisor Meegan commented on the timing for taking possession of the tank with the community center starting and stated she will call the County Executive in Hannibal to see if anything can be done to hold off temporarily.

Motion by Supervisor Meegan, seconded by Councilman Hart, that the town will explore the opportunity to obtain the tank offered by Congressman Higgins' office, noting there are concerns with the timing, placement and cost involved, and once these issues are resolved the town hopes to be in a position to move forward.

Ayes: All

Noes: None

Motion Carried

Supervisor Meegan further noted a portion of Union Road will be renamed Veteran's Memorial Highway in a ceremony to be held in front of Town Hall, November 10<sup>th</sup> at 10 A.M.

**PRESENTATION OF COMMUNICATIONS BY BOARD MEMBERS AND DEPARTMENT HEADS**

**WEST SENECA DEVELOPMENTAL CENTER SURVEY**

Supervisor Meegan referred the public to the town's website and invited them to complete a survey on what they would like to see happen at the West Seneca Developmental Center site. Completed surveys should be forwarded to Assemblyman Michael Kearns' office.

**PRESENTATION OF COMMUNICATIONS BY BOARD MEMBERS AND DEPARTMENT HEADS**

**READY ERIE PREPAREDNESS APPLICATION**

Supervisor Meegan announced that Erie County recently launched the Ready Erie Preparedness application which encourages the public to develop a family emergency evacuation plan and directs them to the nearest emergency shelter. The application can be downloaded from Erie County's website [www.erie.gov](http://www.erie.gov).

**BERG ROAD BRIDGE**

Supervisor Meegan questioned when the Berg Road bridge will be open. Highway Supt. Matthew English stated he will call tomorrow to find out and report back to Supervisor Meegan who will put the information out on the Code Red system.

**DESIGN STANDARDS ADVISORY COMMITTEE**

Senior Code Enforcement Officer John Gullo stated the Design Standards Advisory Committee will hold an informational session at 5 P.M. on November 7th followed by a public hearing at the regular Town Board meeting.

**CODE ENFORCEMENT UPDATES**

Senior Code Enforcement Officer John Gullo stated he recently received notification from the Insurance Service Office (ISO) that his department's Building Code Effective Grading is a #4 classification, which is an improvement from the previous #5 classification. He was also recently invited to and attended a National Firefighter Conference in Nashville to speak on how code enforcement should work with firefighters and law enforcement. Mr. Gullo will also be attending the upcoming National Fire Protection Association conference in Orlando to speak on the same topic.

**BID DATE FOR SEWER DISTRICT 6 SEWER MAIN REPAIR**

Town Engineer Steven Tanner commented on a situation at Plant 6 with sinkholes forming and stated the deficiencies need to be addressed. The cost is estimated at \$95,000 and he will be preparing contract documents for the work.

Motion by Councilman Hart, seconded by Supervisor Meegan, to set a bid date of November 17, 2016 at 2:00 P.M. for receipt of bids on the sewer main repair project at Plant 6 in Sewer District 6.

Ayes: All

Noes: None

Motion Carried

**RECREATION UPDATE**

Youth Service Coordinator Lauren Masset stated the Halloween Enchanted Path event will be held Friday, October 28<sup>th</sup>, 6 P.M. to 8 P.M. at the ball diamond in Veterans Memorial Park.



**PRESENTATION OF COMMUNICATIONS BY BOARD MEMBERS AND DEPARTMENT HEADS**

**LEAF PICKUP**

Highway Supt. Matthew English stated leaf pickup will begin Monday in Zone 1 (northwest quadrant of the town) and information will be posted weekly on the town sign.

**PARKING BAN**

Chief Denz stated the parking ban will go into effect beginning November 15<sup>th</sup> at 1 A.M.

**ELECTRONICS RECYCLING EVENT**

Councilman Hanley commented on the electronics recycling event sponsored by Senator Gallivan that was recently held and stated six tractor trailers were filled, which saves the town the cost of recycling this equipment. He thanked the police for helping with traffic and Highway Department for the barricades.

**INDUSTRIAL & COMMERCIAL INCENTIVE BOARD**

Councilman Hart announced the next meeting of the Industrial & Commercial Incentive Board is scheduled for Wednesday, November 2<sup>nd</sup> at 7 P.M. at the Burchfield Center.

**STAR LEGISLATION**

Assessor Kandace Wittmeyer requested that the board members encourage Senator Gallivan and Assemblyman Kearns to repeal the new STAR legislation.

**EXECUTIVE SESSION**

Motion by Supervisor Meegan, seconded by Councilman Hanley, to recess to executive session at 8:25 P.M. to discuss a contract issue.

Ayes: All

Noes: None

Motion Carried

The board members returned from executive session at 9:25 P.M.

**ADJOURNMENT**

Motion by Supervisor Meegan, seconded by Councilman Hart, to adjourn the meeting at 9:25 P.M.

Ayes: All

Noes: None

Motion Carried

**TOWN OF WEST SENECA &  
THE WEST SENECA TOWN BAND  
MEMORANDUM OF UNDERSTANDING**

This Memorandum of Understanding (“MOU”) is made as of October \_\_\_, 2016, by and between the Town of West Seneca (the “Town”), a New York State Municipal Corporation, and The Town of West Seneca Band (the “Band”), an unincorporated association (collectively the “Parties”).

**RECITALS:**

Whereas, the Town offers various resources to recreation groups and its residents to improve quality of life; and

Whereas, although willing, the Band has been unable to operate for the past several years due to its limited resources; and

Whereas, the Town recognizes the benefit of the Band to the local arts community; and

Whereas, the Parties believe that a combination their respective resources and talent will result in a mutually beneficial relationship.

**NOW, THEREFORE, THE PARTIES AGREE AS FOLLOWS:**

- 1.) The Band shall operate under the advice and guidance of the West Seneca Recreation Department.
- 2.) The Band shall be entitled to the benefits conveyed to the Town through agreements to which the Town is a party, including but not limited to: the Town’s liability insurance and licenses for use of content.
- 3.) The Band shall follow the Town’s Procurement Policy (the “Policy”), adopted on July 27, 2015, and readopted at its annual meeting. A copy of the Policy is attached hereto as Exhibit A, and its terms incorporated herein.
- 4.) The Town shall have the right, upon reasonable prior notice, from time to time to inspect the Band’s financial records, to make copies thereof and to check, test, and appraise whether the Band has complied with the terms of the Policy.
- 5.) The Town Recreation Department shall offer the following services: noticing of Band events on social media and process registration for new members.

- 6.) The Band shall perform four (4) concerts annually at the direction of the Town of West Seneca; provided that the Band does not have another performance previously scheduled for that time and date.
- 7.) This terms of this MOU shall be revisited annually. Either Party has the right to sever this relationship upon written notice to the other Party.

TOWN OF WEST SENECA

By: \_\_\_\_\_  
Sheila M. Meegan  
Supervisor

THE TOWN OF WEST SENECA BAND

By: \_\_\_\_\_