

**WEST SENECA TOWN OFFICES**  
**1250 Union Road**  
**West Seneca, NY 14224**

**TOWN BOARD PROCEEDINGS**  
**Work Session**  
**May 11, 2015**

Supervisor Meegan called the work session to order at 3:00 P.M. with the Pledge of Allegiance to the Flag led by Highway Supt. Matthew English.

<b>ROLL CALL:</b>	Present	-	Sheila M. Meegan	Supervisor
			Eugene P. Hart	Councilman
			William P. Hanley Jr.	Councilman
			John J. Fenz	Town Attorney
			Jacqueline A. Felser	Town Clerk
			John Gullo	Code Enforcement Officer
			Michael Boehringer	Asst. Police Chief
			Matthew D. English	Highway Supt.
			Steven Tanner	Town Engineer
			Mary Josefiak	Sr. Rec. Therapist of Sr. Services
			Lauren Masset	Recreation Supervisor

Supervisor Meegan read the Fire Prevention Code instructing the public where to exit in case of a fire or an emergency.

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**HUMAN RESOURCE DIRECTOR LAURA DEVINE**

- Distributed pre-employment forms and reviewed hiring process with department heads
- Supervisor Meegan requested the online job postings and application be critiqued
- Town Attorney John Fenz referred to the proposed local law amending Personnel Policies to bring the Town Code into conformity with new hiring practices (background checks, physicals for new hires)

**CODE ENFORCEMENT OFFICER JOHN GULLO**

- Power point presentation on unsafe structures in the town
- Supervisor Meegan questioned status of business at Seneca Street and Dirkson Avenue; Mr. Gullo responded it is structurally safe with the potential for a viable project; no violations at this time
- Supervisor Meegan referred to property on Lexington Green; Mr. Gullo responded the owner was advised the project must be completed in 30 days; court proceedings are ongoing
- Abandoned Property Neighborhood Relief Act has been proposed; \$1000 per day civil fine
- Rezoning applications - Clinton Street for townhouse development and apartments (requires no town services); Queens Landing for townhouses on one side of street (4<sup>th</sup> time it has been redesigned, may need additional sewer taps); Schaefer Road for townhouse development

**TOWN ATTORNEY JOHN FENZ**

- Tree planting in memory of Luke Gould
- Local Law 5 – Modification to Tree Ordinance & Local Law 6 – Modification to Personnel Policies

**TOWN ENGINEER STEVEN TANNER**

- Councilman Hart not in favor of tearing down Kiwanis building until a plan is in place to replace the space; recreation space can be provided in the new library if grant money is received; Mr. Tanner stated the structure of the Kiwanis building is in good shape but it will cost \$400,000 to fix other issues
- Water district project presentation at Town Board meeting

**HIGHWAY SUPT. MATTHEW ENGLISH**

- Recycling is up; garbage tipping fees are down
- Councilman Hart received a call regarding making Covington Drive a one way street; Mr. English suggested Summit Avenue off Union Road at Tony Rome's for a one way street

**YOUTH SERVICE COORDINATOR LAUREN MASSET**

- Recreation Department display at library
- Summer jobs posted and interviewing in progress
- Week 2 of summer camp is full; lowest week is week 1

**SENIOR RECREATION THERAPIST OF SENIOR SERVICES MARY JOSEFIK**

- Blue Cross/Blue Shield presentation at senior center Thursday, May 14<sup>th</sup> for women 55 years and over

**COUNCILMAN HANLEY**

- Working on utilities; may have presentation for next work session

**SUPERVISOR MEEGAN**

- Farmer's market agreement signed; 26 vendors; starts Thursday, May 14<sup>th</sup>

**EXECUTIVE SESSION**

Motion by Supervisor Meegan, seconded by Councilman Hart, to recess to Executive Session at 4:10 P.M. to discuss three personnel issues & two legal issues.

Ayes: All

Noes: None

Motion Carried

The board members returned from Executive Session at 4:50 P.M.

The work session concluded at 4:50 P.M.

  
**JACQUÉLINE A FELSER, TOWN CLERK**