Town of West Seneca
Budgetary Transfer Request

To: Honorable Town Board

The following budgetary transfers are requested as indicated below to be approvec at your next Town Board meeting.

From:

Account Number	Description	Amount
001.1990.0004.0000	Contingency Account	$470.00

To:

Account Number	Description	Amount
1.9082.0806	Employee Assistance Program	$470.00

Justification:

Transfer required to cover the fourth payment invoice

DEPARTMENT HEAD APPROVAL

Availability to Appropriation Checked
Finance Department JLT 10/9/2015

INITIAL DATE

Submitted to Town Clerk for Town Board Meeting of:

DATE