

TOWN OF WEST SENECA



MATTHEW D. ENGLISH
SUPERINTENDENT OF
HIGHWAY DEPARTMENT

TOWN SUPERVISOR
SHEILA M. MEEGAN
TOWN COUNCIL
EUGENE P. HART
WILLIAM P. HANLEY, JR.

TO: The Honorable Town Board
FROM: Matthew D. English
DATE: May 31, 2016
RE: **BUILDINGS AND GROUNDS TERMINATION**

Dear Honorable Town Board Members:

Please terminate Sean Greene as a Full-time Laborer in the Buildings and Grounds Department effective May 20, 2016.

Please have the Supervisor sign the necessary forms for Erie County Personnel.

Sincerely,

Matthew D. English
Superintendent of Highways

