West Seneca Town Court 1250 Union Road West Seneca NY 14224 716-674-5600

Jeffrey M. Harrington Town Justices

Shannon E. Filbert Town Justice

MEMO

To:

Honorable Town Board

From:

Justice Jeffrey Harrington and Justice Shannon Filbert

Date:

May 27, 2016

Subject:

Rachel Nalewajek - seasonal part-time

Dear Honorable Town Board Members:

Kindly move, Rachel Nalewajek to part-time seasonal, effective June 20th thru July 1st and have the Supervisor sign the necessary forms for Erie County Personnel.

Thank you for your consideration.

Jeffrey M Harrington

Town Justice

Shannon E. Filbert Town Justice