



TOWN OF WEST SENECA

MATTHEW D. ENGLISH  
SUPERINTENDENT OF  
HIGHWAY DEPARTMENT

TOWN SUPERVISOR  
SHEILA M. MEEGAN  
TOWN COUNCIL  
EUGENE P. HART  
WILLIAM P. HANLEY, JR.

TO: The Honorable Town Board  
FROM: Matthew D. English  
DATE: September 15, 2016  
RE: **BUILDINGS AND GROUNDS STATUS CHANGE**

Dear Honorable Town Board Members:

Please change the status of the following Buildings and Grounds Department employee Ryan Czekaj from Part-time Seasonal Laborer to Part-time Laborers effective September 15, 2016 to April 15, 2017 at a rate of \$9.00 an hour:

Please have the Supervisor sign the necessary forms for Erie County Personnel.

Sincerely,

Matthew D. English  
Superintendent of Highways

