

**WEST SENECA TOWN OFFICES**  
**1250 Union Road**  
**West Seneca, NY 14224**

**TOWN BOARD PROCEEDINGS**  
**Minutes #2016-16**  
**August 22, 2016**

Supervisor Sheila M. Meegan called the meeting to order at 3:00 P.M. with 30 seconds of silent prayer followed by the Pledge of Allegiance led by Councilman Hart.

**ROLL CALL:** Present - Sheila M. Meegan Supervisor  
Eugene P. Hart Councilman  
William P. Hanley, Jr. Councilman

Absent - None

Supervisor Meegan read the Fire Prevention Code instructing the public where to exit in case of a fire or an emergency.

The meeting was dedicated to the memory of Donald Zimpfer Sr., Roseanne Ciancio, Gary Horton and Mathias Resetarits.

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**16-A MINUTES TO BE APPROVED**

- Motion by Supervisor Meegan, seconded by Councilman Hanley, to approve minutes from the August 8, 2016 work session.

Ayes: All    Noes: None    Motion Carried

- Motion by Supervisor Meegan, seconded by Councilman Hanley, to approve Minutes #2016-15 of August 8, 2016.

Ayes: All    Noes: None    Motion Carried

**16-B HELD OVER PUBLIC HEARING**

1. Re: "ADOPTION OF LOCAL LAW 2016-12, ESTABLISHING RESPONSIBLE BIDDER REQUIREMENTS ON PUBLIC WORKS PROJECTS" in the Town of West Seneca.

Motion by Supervisor Meegan, seconded by Councilman Hart, to remove this item from the table.

Ayes: All    Noes: None    Motion Carried

Town Engineer Steven Tanner questioned if the changes he suggested were included in the local law. Town Attorney John Fenz responded the changes were made to the local law. With regard to the credit for use of local workers, it will now be incumbent upon the contractor to provide proof throughout the project that their workers are a local work force.

No comments were received from the public.

**16-B HELD OVER PUBLIC HEARING**

1. (continued)

Motion by Supervisor Meegan, seconded by Councilman Hart, to close the public hearing.

Ayes: All

Noes: None

Motion Carried

Motion by Supervisor Meegan, seconded by Councilman Hart, to adopt Local Law No. 2016-12, Responsible Bidder Requirements on Public Works Projects

Ayes: All

Noes: None

Motion Carried  
\*APPENDICES\*

**16-C COMMUNICATIONS**

1. Supervisor Meegan re Status change for Shauna Sorrentino to seasonal part-time

Motion by Supervisor Meegan, seconded by Councilman Hart, to change the status of part-time clerk Shauna Sorrentino to part-time seasonal effective August 22 – December 30, 2016 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All

Noes: None

Motion Carried

2. Grantwriter re Application for NYS DEC Sewage Pollution Right to Know Grant

Motion by Supervisor Meegan, seconded by Councilman Hanley, to adopt the attached resolution authorizing Grantwriter Connie Miner to complete the necessary application, forms, etc. to be submitted to the New York State Department of Environmental Conservation for the purpose of securing the Sewage Pollution Right to Know Grant which will address the need for Outfall #2 that services Sewer Districts No. 5, 13, and 20.

Ayes: All

Noes: None

Motion Carried  
\*APPENDICES\*

3. Town Attorney re Public hearing for restricted use permit at 1800 North American Drive

Motion by Supervisor Meegan, seconded by Councilman Hart, to schedule a public hearing for September 19, 2016 at 7:00 P.M. to consider a restricted use permit for 1800 North America Drive.

Ayes: All

Noes: None

Motion Carried

**16-C COMMUNICATIONS**

4. Highway Sup't. re Appointment of Alan Kerner as part-time laborer in Buildings & Grounds

Motion by Supervisor Meegan, seconded by Councilman Hart, to appoint Alan Kerner as part-time laborer in the Buildings & Grounds Department effective August 23, 2016 – April 15, 2017 at a rate of \$9 per hour contingent upon the passing of drug and alcohol testing and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All                      Noes: None                      Motion Carried

5. Highway Sup't. re Title change for Chris Nowinski to Sanitation Motor Equipment Operator

Motion by Supervisor Meegan, seconded by Councilman Hart, to terminate Chris Nowinski as Sanitation Laborer and appoint him Sanitation Motor Equipment Operator effective August 23, 2016 at a rate of \$19.64 per hour and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All                      Noes: None                      Motion Carried

6. Highway Sup't. re Title change for Matthew Schultz to full-time Sanitation Laborer

Motion by Supervisor Meegan, seconded by Councilman Hanley, to terminate Matthew Schultz as part-time Sanitation Laborer and appoint him full-time Sanitation Laborer effective August 23, 2016 at a rate of \$18.65 per hour contingent upon the passing of drug and alcohol testing and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All                      Noes: None                      Motion Carried

7. Highway Sup't. re Extension of employment for part-time seasonal laborers in Highway Department

Motion by Supervisor Meegan, seconded by Councilman Hart, to extend the appointment of Michael Bauer, Daniel Feeney, Zachary Giacobello, Jason Lons, Mitchell Mancuso and Steven Whitlow as part-time seasonal laborers in the Highway Department effective September 2 – 16, 2016 at a rate of \$9 per hour and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All                      Noes: None                      Motion Carried

**16-C COMMUNICATIONS**

8. Highway Sup't. re Transfer of Matthew Boehringer to Buildings & Grounds part-time seasonal laborer

Motion by Supervisor Meegan, seconded by Councilman Hanley, to transfer Matthew Boehringer from the Recreation Department and appoint him as part-time seasonal laborer in the Buildings and Grounds Department effective August 23 – September 15, 2016 at a rate of \$9 per hour and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All                      Noes: None                      Motion Carried

9. Highway Sup't. re Appointment of Michael Baker as part-time seasonal laborer in Buildings & Grounds

Motion by Supervisor Meegan, seconded by Councilman Hart, to appoint Michael Baker as part-time seasonal laborer in the Buildings and Grounds Department effective August 23 – September 15, 2016 at a rate of \$9 per hour contingent upon the passing of drug and alcohol testing and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All                      Noes: None                      Motion Carried

10. Chief Denz re Purchase of four computers

Motion by Supervisor Meegan, seconded by Councilman Hanley, to approve the purchase of four new computers from Synchronet Industries at a cost of \$3,000 to replace four current computers that are past their viable life span, noting the cost is currently under NYS bid pricing and the funds will come from the Asset Seizure Trust Fund Account #004.0004.0072.

Ayes: All                      Noes: None                      Motion Carried

11. Chief Denz re Payment schedule for School Resource Officers

Motion by Supervisor Meegan, seconded by Councilman Hanley, to accept the restructured payment schedule for School Resource Officer services provided to the West Seneca Central School District for the months of September and October 2016 as required by the DCJS School Resource Officer Grant as follows:

1. Grant funds of \$25,000 received by the town shall be applied to the school district's monthly payments for the months of September and October 2016.
2. Once the grant funds are exhausted, the district shall pay the town for the remaining balance of any monthly payments that come due.

Ayes: All                      Noes: None                      Motion Carried

**16-C COMMUNICATIONS**

12. Sr. Code Enforcement Officer  
re Hearing for demolition at  
164 Edson Street

Motion by Supervisor Meegan, seconded by Councilman Hanley, to conduct a hearing for a demolition to address unsafe conditions at 164 Edson Street, noting the conditions set forth in Chapter 57 of the Town Code have been met without any responsible person replying and the costs will be added to the tax rolls.

Ayes: All                      Noes: None                      Motion Carried

13. Sr. Code Enforcement Officer  
re Hearing for demolition at  
94 Dirkson Avenue

Motion by Supervisor Meegan, seconded by Councilman Hanley, to conduct a hearing for a demolition to address unsafe conditions at 94 Dirkson Avenue, noting the conditions set forth in Chapter 57 of the Town Code have been met without any responsible person replying and the costs will be added to the tax rolls.

Ayes: All                      Noes: None                      Motion Carried

14. Sr. Code Enforcement Officer  
re Hearing for demolition at  
75 Summit Avenue

Motion by Supervisor Meegan, seconded by Councilman Hart, to conduct a hearing for a demolition to address unsafe conditions at 75 Summit Avenue, noting the conditions set forth in Chapter 57 of the Town Code have been met without any responsible person replying and the costs will be added to the tax rolls.

Ayes: All                      Noes: None                      Motion Carried

15. Senior Recreation Therapist  
of Sr. Services re Status  
change for Janet Kropczynski  
to part-time seasonal

Motion by Supervisor Meegan, seconded by Councilman Hart, to change the status of Janet Kropczynski to part-time seasonal effective September 1 - 30, 2016 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All                      Noes: None                      Motion Carried

16. Senior Recreation Therapist  
of Sr. Services re Status  
change for Lee Ann Piniewski  
to part-time seasonal

Motion by Supervisor Meegan, seconded by Councilman Hanley, to change the status of Lee Ann Piniewski to part-time seasonal effective September 1 - 30, 2016 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All                      Noes: None                      Motion Carried

**16-C COMMUNICATIONS**

17. Youth Service Coordinator re  
Approval of fall and winter  
recreation programs

Motion by Supervisor Meegan, seconded by Councilman Hanley, to approve the 2016/2017 fall & winter recreation programs and events as follows: Breakfast with Santa; Enchanted Path; Over 30 Hockey Fall Session; Youth Basketball Fall Session; Little Rascals Fall Session; Men's Open Gym; West Seneca Ice Rink – Public, Adult, Holiday & Special Skates; Family Swim.

Ayes: All                      Noes: None                      Motion Carried

18. Youth Service Coordinator re  
Termination of inactive  
employees

Motion by Supervisor Meegan, seconded by Councilman Hanley, to terminate the inactive employees on the attached list effective August 23, 2016 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All                      Noes: None                      Motion Carried  
\*APPENDICES\*

**16-D APPROVAL OF WARRANT**

Motion by Supervisor Meegan, seconded by Councilman Hart, to approve the vouchers submitted for audit, chargeable to the respective funds as follows: General Fund - \$432,842.90; Highway Fund - \$21,108.03; Special Districts - \$140,773.44 (vouchers 95430 – 95851); Trust Fund - \$242,713.39 (vouchers 95824 – 95865)

Ayes: All                      Noes: None                      Motion Carried

**ISSUES OF THE PUBLIC**

**REQUEST FOR BILLBOARD MORATORIUM**

Susan Kims suggested the Town Board consider a temporary billboard moratorium to study their environmental impact on the community and possible conforming of town codes and zoning changes. Town Attorney John Fenz responded he is researching this issue and working on a proposal to submit to the board members.

**DEER POPULATION**

Susan Kims questioned the status of the deer population situation. Asst. Chief Boehringer stated Chief Denz has been researching the issue and is not yet prepared to present anything.

**ISSUES OF THE PUBLIC**

**SUPPORT FOR CONGRESSMAN HIGGINS ON TANKER TRUCK SHIPMENT ISSUE**

Susan Kims requested the Town Board support Congressman Higgins' efforts to stop tanker truck shipments of highly enriched liquid uranium from Ontario, Canada to South Carolina over the Peace Bridge, along the NYS Thruway and near the West Seneca borders.

Councilman Hart agreed and stated he would also like to request from the Department of Energy whether the proper studies have been completed and the proposed transportation route.

**RECREATION PROGRAMS**

Susan Kims complimented Youth Service Coordinator Lauren Masset on her work in the Recreation Department and the successful summer day camp program.

**VOLUNTEER FIRE SERVICE RECOGNIZED**

Susan Kims complimented the volunteer fire service members and suggested they receive a tax break as a thank you for their time. Councilman Hart responded volunteer firemen receive a small property tax break and also a length of service award retirement benefit.

**PRESENTATION OF COMMUNICATIONS BY BOARD MEMBERS AND DEPARTMENT HEADS**

**INCLUSION OF VIABLE LAND IN AGRICULTURAL DISTRICTS**

Supervisor Meegan read an announcement from NYS Agriculture and Markets designating September 1 – 30 as the annual 30-day period for submission of requests for inclusion of predominantly viable agricultural land into an existing certified agricultural district. More information is available at [www.erie.gov/environment](http://www.erie.gov/environment).

**ROAD RECONSTRUCTION UPDATES**

Town Engineer Steven Tanner commented on the Rosewood Drive project and stated there was a problem with the watermain installation that required repairs and retesting before the work could proceed. The road is still under construction with the curbs going in and paving to be started. Trees will be planted on Theresa Court and Boncroft Drive in October according to the recommended planting season. The East & West Road project should be completed within the next two weeks. Paving will be done to get through the winter and Erie County will perform a full reconstruction next year.

**PRESENTATION OF COMMUNICATIONS BY BOARD MEMBERS AND DEPARTMENT HEADS**

**RECREATION PROGRAM UPDATES**

Youth Service Coordinator Lauren Masset thanked Supervisor Meegan, Councilmen Hart and Hanley, Town Clerk Jacqueline Felser and Highway Superintendent Matthew English for sponsoring "Finding Nemo" this past Friday. The final Movie Night will be held Friday, September 2<sup>nd</sup>. "Frozen" will be shown at dusk and is being sponsored by Paula's Donuts.

The Recreation Department is hiring ice rink guards for the upcoming season. Applicants should be able to work well with others and have the ability to skate. More information can be found on the town website, Facebook and Twitter.

Closing day for the big pool will be Friday, August 26<sup>th</sup>. Admission will be free for residents that present a valid resident ID card. The spray pool will close Sunday, August 28<sup>th</sup>.

**CITIZENS POLICE ACADEMY**

Asst. Chief Michael Boehringer announced the next Citizens Police Academy will begin September 14<sup>th</sup> and there are two reservations still available.

**EXECUTIVE SESSION**

Motion by Supervisor Meegan, seconded by Councilman Hanley, to recess to executive session at 3:35 P.M. to discuss one personnel issue and three contract matters.

Ayes: All

Noes: None

Motion Carried

The board members returned from executive session at 5:30 P.M.

**ADJOURNMENT**

Motion by Supervisor Meegan, seconded by Councilman Hart, to adjourn the meeting at 5:30 P.M.

Ayes: All

Noes: None

Motion Carried

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JACQUELINE A FELSER, TOWN CLERK



## LOCAL LAW NO. 2016-12

### RESPONSIBLE BIDDER REQUIREMENTS ON PUBLIC WORKS PROJECTS

#### Section 1. Legislative Intent

It is the intent of the local law to enhance the town's ability to identify the lowest "responsible bidder" on public works construction projects by instituting more comprehensive submission requirements and an evaluation system which is in compliance with New York State General Municipal Law. The town, based on its experience, has determined that quality workmanship, efficient operation, safety and timely completion of projects are not necessarily assured by awarding a public works contract solely on the basis of low price. This local law establishing uniformity of guidelines for determining the responsibility of bidders will assure efficient use of taxpayer dollars, will promote public safety and is in the public interest.

#### Section 2. Applicability

This local law shall apply to construction projects subject to the competitive bidding requirements of General Municipal Law §103 and advertised for bids on or after effective date.

#### Section 3. Public works

For purposes of this chapter, the term "public works" shall mean the following: any constructing, altering, reconstructing, repairing, rehabilitating, refinishing, refurbishing, remodeling, remediating, renovating, custom fabricating, maintenance, landscaping, improving, moving, wrecking, painting, decorating, demolishing and adding to or subtracting from any public building, structure, airport facility, highway, roadway, street, alley, bridge, sewer, drain, ditch, sewage disposal plant, water work, parking facility, railroad, excavation or other project, development, real property or improvement, or to do any part thereof, whether or not the performance of the work herein described involves the addition to or fabrication into any structure, project or development, real property or improvement herein described of any material or article of merchandise which is paid for out of a public fund or out of a special assessment. The term also includes any public works leased by a political subdivision under a lease containing an option to purchase.

#### Section 4. Responsible Bidder Questionnaire

- A. New York Vendor Responsibility Questionnaire – Before a public contract may be awarded, contracting officials shall determine the responsibility of potential contractors and subcontractors by reviewing uniform questionnaires submitted by each contractor and subcontractor for the project. All bidders are required to submit the New York State Vendor Responsibility Questionnaire For-Profit Construction (CCA-2) form (hereinafter “uniform questionnaire”) to ascertain information as to integrity, responsibility and competence.
- B. List of Subcontractors – Each bidder shall submit a list of the subcontractors used in the calculation of the bid at the time of the bid.

#### Section 5. Requirements

All general bidders for construction projects funded by the town as set forth above in Section 2, shall as a condition for bidding, agree in writing that they shall comply with and require subcontractors to comply with the following obligations set forth below in this section.

- A. All bidders shall fill out the uniform questionnaire in order to ascertain the financial responsibility, accountability, reliability, skill, judgment and integrity of the apparent lowest bidder. All bidders shall require sub-bidder to fill out the uniform questionnaire within seven (7) days of bid opening.
- B. The town shall utilize the “Guidelines for Responsibility Determinations” as set forth in Executive Order No. 170 (9 NYCRR 4.170) in evaluating responsibility of contractors and determining the lowest responsible bidder.
- C. Contractors and all subcontractors shall properly classify their workers as employees rather than as independent contractors, unless those workers meet the definition of “independent contractors” as set forth in the New York Construction Fair Play Act and shall treat such employees accordingly for purposes of workers’ compensation insurance coverage, unemployment insurance, employment taxes and social security taxes.
- D. Contractors and all subcontractors awarded public works contracts shall require each employee to sign in and out at the beginning and end of each day and list next to his or her name his or her craft and apprenticeship status and to provide such information to the Town’s Engineer, or any other designee as appointed by the Town Board, on a bi-weekly basis. Such information shall be kept in the Town Engineer’s Office for a period of three (3) years and copies of the same shall be made available to the public immediately upon Freedom of Information Law (FOIL) request.

## Section 6. Local Hire Credit Toward Bid Award

The following criteria shall be used as a credit toward a bid determining the lowest responsible bidder. If the town applies any credit(s) towards a bid, the credit(s) will not reduce the amount of a contract.

Example: \$1,000,000 bid received a \$50,000 local bidder credit. For purposes of determining the lowest bidder the contractor's bid is \$950,000. However, the contract price will remain \$1,000,000.

- A. The town shall apply a credit equal to 2% or \$20,000, whichever is less, towards the bid of a bidder with a local workforce. "Local workforce" means at least 25% of the bidder's construction employees reside in the county where the work is to be performed or in a county adjacent to the county where the work is to be performed. The bidder is not required to have a place of business in the county where the work is to be performed for this credit to apply.

The bidder is responsible for requesting credit based upon the above criteria, and upon request by the town, presenting written proof of compliance until substantial completion as determined by the town.

## Section 7. Procedure

- A. The Town's Engineer, or any other designee as appointed by the Town Board, shall distribute to all bidders a copy of this local law and the uniform questionnaire and thereafter collect from bidders all information required by this local law and keep such information in his/her offices for a period of three (3) years, review of which will be made available to the public.
- B. If a bidder fails or refuses to provide all the information requested in this local law, or provides false information, the bidder's bid will be rejected at the bid opening.
- C. The Town's Engineer, or any other designee as appointed by the Town Board, shall post on the town website one (1) week before the town makes an award of work to a contractor or subcontractor for a project of \$10,000 or more, a listing of the three apparent lowest bidders.
- D. If any bidding contractor or designated subcontractor is found to have willfully violated New York Labor Law §220 ("New York Prevailing Wage Law"), that bidder shall automatically be deemed "non-responsible" and be rejected unless the Town's Engineer, or any other designee as appointed by the Town Board, determines otherwise. Otherwise, based on all of the information collected pursuant to this local law and any other factor the Town Board deems relevant, the Town's Engineer, or any other designee as appointed by the Town Board, shall determine if the apparent lowest bidder is in fact "responsible."

- E. If the apparent lowest bidder is deemed not to be responsible, then the next lowest bidder will be reviewed and so on until the lowest bidder is deemed responsible and selected as the lowest responsible bidder. In the event a bidder fails to furnish the requested information, the bidder shall be deemed disqualified and determined not responsible and the next lowest bidder shall become the apparent lowest bidder.
- F. If the amount of the lowest responsible bidder appears disproportionately low when compared with estimates undertaken by or on behalf of the town and/or compared to other bids submitted (10% or greater disparity), the town reserves the right to inquire further of the apparent lowest bidder to determine whether the bid contains mathematical errors, omissions and/or erroneous assumptions and whether the apparent lowest bidder has the capability to perform and complete the contract for the bid amount.
- G. No later than five (5) calendar days prior to a final determination that the apparent lowest bidder is not responsible, the town will notify the party of same in writing stating the reasons and setting forth a time, date and place for the apparent lowest bidder to appear and be heard, but no later than ten (10) calendar days thereafter prior to a final determination being made.

#### Section 8. Incomplete Submissions by Bidders and Subcontractors

It is the sole responsibility of the contractor to comply with all submission requirements at the time it submits its bid to the town. The submission requirements also apply to all subcontractors, except that the contractor shall submit all subcontractor questionnaires to the town no later than seven (7) days following the bid opening. Contractor and/or subcontractor submissions deemed non-responsive will result in automatic rejection of the bid.

#### Section 9. Sanctions

- A. Any bidder or subcontractor bidder who fails to comply with any of the obligations described herein, and only following an opportunity for the bidder to be heard, may be subject to one or more of the following sanctions.
  1. Temporary suspension of work on the project until compliance is obtained; or
  2. Withholding by the town of payment due under the contract until compliance is obtained; or
  3. Permanent removal from any further work on the project; or
  4. Liquidated damages payable to the town in an amount equal to that which is set forth in the contract documents.

- B. In addition to the above sanctions, any contractor or subcontractor, its alter ego or control group or principal officer who has been determined to have violated any of the provisions of this local law, shall be barred from performing any work on future contracts awarded by the town for six (6) months for the first violation, three (3) months for the second violation and permanently for the third violation.
- C. Any sum collected as a fine or penalty pursuant to this section shall be applied toward enforcement and administration costs.

#### Section 10. Public Records

All information submitted by a contractor or subcontractor pursuant to this local law is public record and shall be immediately available to any person upon request.

#### Section 11. Materiality

The requirements of this ordinance are a material part of the bid documents and the contract and the successful bidder shall insert this ordinance in all subcontracts.

#### Section 12. Severability

If any portion of this ordinance or the application thereof to any person or circumstance is held invalid, such invalidity shall not affect other portions or applications of this ordinance which can be given effect without the invalid portions or applications, and to this end, the portions of this ordinance are severable.

#### Section 13. Other Ordinances

Any prior local law or portion thereof in conflict with this local law is hereby repealed.

#### Section 14. Effective Date

This local law shall take effect upon filing in the Office of the Secretary of State in accordance with Section 27 of the New York State Municipal Home Rule Law.

**Resolution Authorizing Signing and Submittal of New York State DEC Grant  
Program Sewage Pollution Right To Know Grant**

WHEREAS, the Combined Sewer Overflows (CSOs) for Plant #5 overflow daily;

WHEREAS the flow monitor does not operate properly when submerged, thereby not accurately reporting overflows by duration and time period;

WHEREAS the Town of West Seneca seeks radar-controlled units that measure the velocity and depth of flow through the sanitary sewer pipes to acquire accurate flow data for Sanitary Sewer Plant #5;

WHEREAS this project will entirely address the need for Outfall #2, which services Sewer Districts Nos. 5, 13 and 20;

WHEREAS the Town of West Seneca will request in funding in an amount up to \$50,000 eligible project costs to be matched by \$15,000 cash match from the Town of West Seneca's Sanitary Sewer Program Maintenance line item;

NOW, THEREFORE, BE IT RESOLVED BY the Town of West Seneca:

1. That Supervisor Sheila M. Meegan is the representative authorized to act in behalf of the Town of West Seneca's governing body in all matters related to the New York State Department of Environmental Conservation's Sewage Pollution Right To Know Grant. The Supervisor is also directed to sign, submit and if funded, execute the State Assistance Contract, submit Project documentation, and otherwise act for the Town of West Seneca's Town Board in all matters related to State assistance;
2. That Connie D. Miner and Co., the Town of West Seneca's Grants Consultant, be authorized and directed to complete the necessary application, forms, etc. to be submitted to the New York State Department of Environmental Conservation for the purpose of securing this grant,
3. That this Resolution take effect immediately.

**CERTIFICATE OF RECORDING OFFICER**

That the attached Resolution is a true and correct copy of the Resolution, as regularly adopted at a legally convened meeting of the Town of West Seneca duly held on the 22nd day of August, 2016; and further that such Resolution has been fully recorded in the Minutes Book in my office.

(Title of Record Book)

In witness thereof, I have hereunto set my hand this 23rd day of August, 2016.

Jacqueline A. Folsen  
Signature of Recording Officer

If the Applicant has an Official Seal, Impress here.

Town Clerk  
Title of Recording Officer

NAME	TITLE
BONNER, DEVIN M.	REC ATTN PT
BOTH, CHARLES E	REC ATTN PT
CAPODAGLI, KRISTINE	BUS DRIVER PT
CUSELLA, ROSE	LIFE GD PT
DEUBELL, CAITLIN	REC ATTN PT
FALTYN, SARAH	REC ATTN PT
FITZGERALD, MARY C.	REC ATTN PT
GOODMAN, DOLLY	REC ATTN PT
GRZECHWIAK, CORY	LIFE GD PT
HERREID, MIRANDA	REC ATTN PT
HICKS, JOSHUA	REC ATTN PT
JACOBS, NICOLE S.	REC ATTN PT
KEANE, JORDAN	REC ATTN PT
KEANE, KRISTEN	REC ATTN PT
KELLY, KERIANN	REC ATTN PT
KISZEWSKI, JADE	REC ATTN PT
KOGUT, CAMERON	REC ATTN PT
KUHN, ALEXANDRIA	REC ATTN PT
KUROSKI, LAURA A	LIFE GD PT
LEHMAN, BARBARA	REC ATTN PT
LEONE, FAITH	REC ATTN PT
MARINO, DAVID J.	REC ATTN PT
MARTINEZ, ALEXIS	REC ATTN PT
MAZZA, MATTHEW	REC ATTN PT
MORGANTE, CAITLIN	LIFE GD PT
PAVLOVIC, ALEX P.	LIFE GD PT
PAVLOVIC, LOREN L.	LIFE GD PT
SCHMIDT, KAITLYN O.	LIFE GD PT
SHANAHAN, ERIN K.	REC ATTN PT
SIMINSKI, TYLER	REC ATTN PT
SKRZYPCZYK, MICHAEL	LIFE GD PT
STRAWDER, NICOLE	REC ATTN PT
STURM, KAYLA	REC ATTN PT
SULLIVAN, KALEN	REC ATTN PT
WEBBER, RACHEL E.	LIFE GD PT
WOLF, CAROL J.	REC ATTN PT
WOLF, RICHARD C.	REC ATTN PT
WURSTER, DUSTIN	LIFE GD PT