

Supervisor Meegan called the work session to order at 3:00 P.M. with the Pledge of Allegiance to the Flag.

**ROLL CALL:**

|           |                       |   |
|-----------|-----------------------|---|
| Present - | Sheila M. Meegan      | Supervisor  |
|           | William P. Hanley Jr. | Councilman  |
|           | John Fenz             | Town Attorney                                     |
|           | Jacqueline A. Felser  | Town Clerk  |
|           | Matthew D. English    | Highway Supt.                                     |
|           | John Gullo            | Senior Code Enforcement Officer                   |
|           | Daniel Denz           | Police Chief                                      |
|           | Steven Tanner         | Town Engineer                                     |
|           | Mary Josefiak         | Senior Recreation Therapist of<br>Senior Services |
|           | Lauren Masset         | Recreation Supervisor                             |
| Absent -  | Eugene P. Hart        | Councilman  |

Supervisor Meegan read the Fire Prevention Code instructing the public where to exit in case of a fire or an emergency.

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**TOWN ENGINEER STEVEN TANNER**

- Sewer testing along Main Street and Seneca Street is currently half done; Engineering will present to the Town Board upon completion for possible sewer lining approval
- Community Center & Library is progressing toward shell completion by June 26<sup>th</sup>; a construction meeting with contractors to finalize the construction schedule will be held on Wednesday

**SENIOR CODE ENFORCEMENT OFFICER JOHN GULLO**

- Last version of the community brochure for design standards is ready for print; Mr. Gullo questioned if there are any concerns from the Town Board; Councilman Hanley questioned if the names were removed from the buildings on the brochure as requested and Mr. Gullo stated they have been removed

**TOWN CLERK JACQUELINE FELSER**

- Computer upgrades for the office are needed due to some computers still using Windows XP which is no longer supported

**SENIOR RECREATION THERAPIST OF SENIOR SERVICES MARY JOSEFIAK**

- Two van drivers resigned and two new hires are on the agenda for appointment
- Wi-Fi situation at senior center - IEvolve proposed a solution with a cost of \$447
- Burchfield Center and the West Seneca Arts Society just finished their show; Burchfield Center is sponsoring a poster contest with the town high schools
- Mother's Day lunch will be held Wednesday and will include various events
- Thank you to Highway Supt. Matthew English for repairs made to the parking lot

### **RECREATION SUPERVISOR LAUREN MASSET**

- Last session of open interviews for summer 2017 positions will be held next Monday, May 15<sup>th</sup> from 2:00 PM – 4:00 PM at the Mill Road office; open interview times and job postings can be found on the open job tab, community calendar, Recreation tab located on the town's website, as well as on Facebook and Twitter
- Applications are still being accepted to fill volunteer positions on the West Seneca Youth Board; applications may be submitted to the Recreation Office
- Summer program registration is currently taking place
- Adult softball captains will meet this Wednesday evening; visit the town website for more information
- Recreation flyers are located on the back podium
- Summer Day Camp registration is taking place with limited availability

### **HIGHWAY SUP'T. MATTHEW ENGLISH**

- Milling and paving on Woodcrest Drive began today
- Metz House has been refurbished and the downstairs is ready for meetings; one key will be distributed to each of the organizations using it

### **COUNCILMAN HANLEY**

- Community meeting was held at the senior center to discuss the Oakgrove project
- The NYSDOT submitted a proposal to restripe Potter Road between Tudor Blvd. and Slade Avenue to change and calm the traffic pattern
- An agreement has been reached for electricity and natural gas providers – Direct Energy to remain as electric provider; savings of \$17,300 per year which is savings of \$51,900 for three years; the natural gas low bidder was National Fuel Resources with an annual savings of \$14,000 per year and \$42,000 for three years

### **SUPERVISOR MEEGAN**

- Farmer's Market - Emily Melski reported that vendors have been secured; Lions Concert series begins June 15<sup>th</sup> at 7:00 PM; community organizations are welcome on a first come basis to hold a free stand at the Farmer's Market to share their organization with the public

### **EXECUTIVE SESSION**

Motion by Supervisor Meegan, seconded by Councilman Hanley, to recess to executive session at 3:25 P.M. to discuss labor contract issues and a litigation matter.

Ayes: All

Noes: None

Motion Carried

The board members returned from executive session at 5:00 P.M. and the work session concluded.

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**JACQUELINE A FELSER, TOWN CLERK**