



**Office of the West Seneca Town Supervisor  
Hon. Gary A. Dickson**

**Memorandum**

To: Honorable Town Board  
From: Gary Dickson, Town Supervisor  
Date: March 3, 2021  
Subject: Insurance renewal RFP

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Dear Colleagues,

As you know, our non-workers comp insurance policy is up for renewal on May 1, 2021. Last year we were able to keep our insurance policy increase flat. Some lessons were learned when it comes to seeking new quotes, and I think we could do a better job this time.

I recommend that we begin the RFP process to seek insurance quote.