



Office of the West Seneca Town Supervisor
Hon. Gary A. Dickson

Memorandum

To: Honorable Town Board
From: Amelia Greenan, Deputy Town Supervisor
Date: February 9, 2022
Subject: Appointment of Maria Ross to Clerk Typist PT – Recreation Department

Kindly move to appoint Maria Ross to part time permanent Clerk Typist at an hourly rate of \$14.45, effective February 22, 2022.

Ms. Ross will fill a Clerk Typist vacancy in the Town of West Seneca Recreation Department. Recreation Supervisor Lauren Masset is currently out on leave. The rate of pay is within this department's budget and the new hire will aid the department in continuing and expanding its services.

This hire is contingent upon a background check and drug screening. The salary of this position will be paid from Salary of Clerical - Part Time account line 0171400050138.