

WEST SENECA TOWN OFFICES
1250 Union Road
West Seneca, NY 14224

TOWN BOARD PROCEEDINGS
Work Session
June 4, 2018

Supervisor Sheila M. Meegan called the work session to order at 3:00 P.M. with the Pledge of Allegiance led by Town Clerk Jacqueline Felser.

ROLL CALL:	Present	-	Sheila M. Meegan	Supervisor
			Eugene P. Hart	Councilman
			William P. Hanley, Jr.	Councilman
			John Fenz	Town Attorney
			Jacqueline Felser	Town Clerk
			Daniel Denz	Chief of Police
			Steven Tanner	Town Engineer
			Lauren Masset	Recreation Supervisor
			Mary Josefiak	Senior Recreation Therapist of Senior Services
			Emily Melski	Secretary to Supervisor

Supervisor Meegan read the Fire Prevention Code instructing the public where to exit in case of a fire or an emergency.

EMILY MELSKI – MUNIS TRAINING

- Munis training update
 - ✓ Financials to launch in October
 - ✓ Payroll and human resources to launch in January
 - ✓ History will be uploaded to new system
 - ✓ Cross training will be done on the software system
- Farmer’s Market – opens Thursday, June 7th; YES volunteers to provide kids’ activities each week; food trucks; many returning vendors along with new vendors

SENIOR RECREATION THERAPIST OF SENIOR SERVICES MARY JOSEFIK

- West Seneca East Trojans worked to clean up the senior center property
- Senior citizens planted flowers at the Veterans Walkway of Freedom
- June 21st hosting “Hello to Summer” party
- October party is being planned to celebrate the 40th anniversary of the senior center

RECREATION SUPERVISOR LAUREN MASSET

- Pools will open in approximately one month
- Public swim and senior swim will be free this year with a valid resident ID card
- Swim lesson registration closes on June 29th
- Recreation program registration is now closed

CHIEF DENZ

- Torch Run for the Special Olympics was held Sunday, June 3rd

TOWN ENGINEER STEVEN TANNER

- Community Center & Library Project
 - ✓ Change orders for community center & library project – Frey Electric \$3211 & MKS Plumbing \$2006
 - ✓ General contractor is finished - some roofing still to be done, site work, punch list items
 - ✓ Will hold back a 10% retainer until satisfied with project and punch list items are completed
- Tim Russert Park comfort station
 - ✓ Minimum cost will be \$80,000
 - ✓ Councilman Hart suggested a community development block grant (CDBG) project
 - ✓ Supervisor Meegan noted Dorrance Avenue park has been in line for a comfort station and also falls within the CDBG area

COUNCILMAN HART

- Attended a meeting with Jerry Hathaway and representatives from Ebenezer Railcar Services regarding their proposed project; Town Attorney John Fenz advised that NYSDEC and Army Corps of Engineers would like to walk the site

SUPERVISOR MEEGAN

- Will begin moving offices into the new community center & library Friday, June 8th

EXECUTIVE SESSION

Motion by Supervisor Meegan, seconded by Councilman Hanley, to recess to executive session at 3:30 P.M. to discuss three employee disciplinary issues, a litigation item involving Southgate Plaza, a litigation item involving the Burchfield Center and a real estate matter.

Ayes: All

Noes: None

Motion Carried

The board members returned from executive session at 4:45 P.M. and the work session concluded.

JACQUELINE A FELSER, TOWN CLERK