

WEST SENECA COMMUNITY ROOM
1300 Union Road
West Seneca, NY 14224

TOWN BOARD PROCEEDINGS
Work Session
April 8, 2019

Supervisor Sheila M. Meegan called the work session to order at 3:00 P.M. with the Pledge of Allegiance led by Supervisor Meegan.

ROLL CALL:	Present	-	Sheila M. Meegan	Supervisor
			Eugene P. Hart	Councilman
			William P. Hanley, Jr.	Councilman
			Tina Hawthorne	Town Attorney
			Amy M. Kobler	Deputy Town Clerk
			Daniel Denz	Chief of Police
			Jeffrey Baksa	Code Enforcement Officer
			Steven Tanner	Town Engineer
			Megan Wnek	Director of Finance
			Lauren Masset	Recreation Supervisor
			Mary Josefiak	Senior Recreation Therapist of Senior Services
			Laura Devine	Director of Human Resources
			Emily Melski	Chief of Staff

Supervisor Meegan read the Fire Prevention Code instructing the public where to exit in case of a fire or an emergency.

HUMAN RESOURCES – LAURA DEVINE

- Requested an executive session for a white and blue collar employment matter and a contractual matter

DIRECTOR OF FINANCE MEGAN WNEK

- Office will continue to accept Medicare Part B vouchers from eligible retirees through April 15th

FARMERS MARKET

- Finalizing vendors
- Just Pizza and Lloyds Food Trucks will be regulars at the Farmers Market; some of the rotating food trucks will be Fat Bob's, Totally Edible and Sweets and Eats.

RECREATION SUPERVISOR LAUREN MASSET

- Saturday, April 13th from 10:15 A.M. – 12:15 P.M. the Recreation Department will be open for Resident ID Cards and summer program registration; patrons are asked to arrive by 11:45 A.M.
- Open interviews for summer employment will be held April 24th from 9:30 A.M. – 11:30 A.M. for lifeguards and camp staff
- Teen basketball clinic will be held the week of April 22nd

TOWN ENGINEER STEVE TANNER

- Punch list items remaining from the Community Center & Library have dwindled down to approximately five items
- Bid opening was held on Thursday for the Phase 5 Sewer Rehabilitation; two bids were received with the low bidder being National Water Main Cleaning Company in the amount of \$1,590,924.40 which is under the engineer's \$1.7 million estimate; as a reminder this is paid for by the 2011 sewer bonding and grant money
- Thanked Chief Denz for use of the drone on the inspection of stream banks and will be using again to be proactive

COUNCILMAN HART

- Erie County Water Quality Board will be meeting at 6:30 P.M. on May 15th in the Community Center
- Buffalo Geological Society would like to hold a show in the hallway of the Community Center & Library on Saturday May 18th
- Budget Committee will hold their first meeting in May; will provide training will be provided on labor contracts, healthcare, how budget process works, etc.; would like to extend the application process to the next meeting; Councilman Hanley expressed concerns on the amount of time Director of Finance Megan Wnek would have to spend on training – Mrs. Wnek stated she initially would just let committee members know timelines, then periodically attend to meetings; in order to be independent she wouldn't be too involved. Councilman Hart would like to see a chairperson appointed and he will draw back from the committee in the future.

COUNCILMAN HANLEY

- City of Buffalo is trimming trees in Cazenovia Park and it effects the neighborhood on Wichita Road

EXECUTIVE SESSION

Motion by Supervisor Meegan, seconded by Councilman Hart, to recess to executive session at 3:13 P.M. to discuss a white and blue collar employment matter and a contractual matter.

Ayes: All

Noes: None

Motion Carried

The board members returned from executive session at 4:00 P.M. and the work session concluded.