



TOWN OF WEST SENECA

MEGAN K. WNEK, CPA
DIRECTOR OF FINANCE

TOWN SUPERVISOR
GARY A. DICKSON
TOWN COUNCIL
WILLIAM BAUER
JOSEPH J. CANTAFIO
JEFF PIEKAREC
WILLIAM P. HANLEY

TO: Honorable Town Board / Town of West Seneca

FROM: Megan K. Wnek, CPA
Director of Finance

DATE: March 8, 2021

RE: Budget Transfer – Finance

Kindly authorize a 2020 budget transfer for \$8,520.15 from Contingency 01.1990.0480 to Finance – Salary of Department Heads 01.1310.0100 to cover the position overlap in the finance department.

Town of West Seneca Budgetary Transfer Request

The following budgetary transfers are requested as indicated below.

From:

Account Number	Description	Amount
01.1990.0480	Contingency	8,520.15

To:

Account Number	Description	Amount
01.1310.0100	Finance - Salary of Dept Heads	8,520.15

Justification:

To cover position overlap in finance

Meghan Wnek

DEPARTMENT HEAD APPROVAL

Availability to Appropriation Checked
Finance Office

JUC

INITIAL

2-23-21

DATE
