

# WEST SENECA INTERNAL AUDIT COMMITTEE

## APRIL 13<sup>TH</sup> MEETING MINUTES

At 6pm, Chairman Bauer called the meeting to order.

### ROLL CALL

PRESENT: Chairman William Bauer Secretary Jeffrey Piekarec, Member Robin Stolinski

ABSENT: Member Michael Casciano, Member Thomas Robertson Jr

Review past meeting minutes: Before approving the minutes from the March committee meeting. Chairman Bauer expressed concern about one aspect of the March 9<sup>th</sup> meeting minutes. He thought that the language on a recommendation regarding the rubbish truck that was not correct. It was the Chairman's belief the committee had not made a formal decision to recommend the cutting of the number of rubbish trucks from 2 to 1. Secretary Piekarec stated that he believed that the committee had indeed made a formal recommendation on the rubbish truck. A discussion ensued and eventually a compromise was made to reword it as a "informal recommendation" on the rubbish truck.

Motion by Chairman Bauer Seconded by member Stolinski to amend and approve the minutes with the change mentioned above.

AYES                NOES

BAUER

PIEKAREC

STOLINSKI

MOTION CARRIED 3-0

PUBLIC COMMENTS: a town resident brought up the idea of doing more promotional efforts to inform the public on what can and cannot be recycled, committee members shared their thoughts in response including giving information on current educational efforts that modern/town do each year. Possibility of putting information label on recycling totes.

PUBLIC COMMENT: a different town resident echoed similar thoughts on recycling educational efforts and questioned why town sanitation workers are paid until 3:30pm even though they finish their tasks much earlier than that and whether it was legal to pay them until 3:30. Committee members explained the union contract language and how the committee is currently studying many operational aspects within the sanitation and highway department.

The committee viewed and commented on financial data received from the Finance Department regarding Modern Disposal recycling/sanitation data over a 3-month period and are continuing to create an analysis of usage rates and review cost/daily operational comparisons. Committee members discussed the tonnage data as well as the number of trucks that went out each day in the sanitation department. Some possible thoughts and questions for the highway superintendent came up as well regarding current routes and use of extra trucks on certain days. The committee is planning on having highway superintendent Brian Adams attend the next on May 11, 2021.

ON HOLD - Highway Equipment Parts invoices for January 2021 with the committee's current focus on sanitation and recycling operations/procedures/financial data. Councilman Piekarec made a motion to receive and file this item. Chairman Bauer Seconded the motion.

AYES                NOES

Bauer  
Piekarec  
Stolinski  
Motion Carried 3-0

Motion to adjourn the meeting at 6:43PM by Chairman Bauer, Seconded by Member Stolinski.

AYES                NOES

Bauer  
Piekarec  
Stolinski  
Motion Carried 3-0

Minutes Prepared By:

*Jeffrey Piekarec*

Committee Secretary