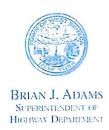
TOWN OF WEST SENECA



TO: The Honorable Town Board

FROM: Brian Adams

DATE: February 8, 2022

RE: BUILDINGS AND GROUNDS STATUS CHANGE

Dear Honorable Town Board Members:

Please terminate James Schafer as a Buildings & Grounds Part-Time Laborer and appointment him as a Full-Time Buildings & Grounds Laborer, Group 1, Step 1 @ a rate of \$22.58 effective February 15, 2022.

James has proven to be a dedicated hard worker with management and mechanical background. He will be a strong asset to the department.

Sincerely,

Brian Adams

Superintendent of Highways







