



OFFICE OF THE TOWN CLERK
TOWN OF WEST SENECA
APPLICATION FOR MOBILE FOOD VENDOR

Permit No.: _____

Fee: _____

APPLICANT DESCRIPTION *[If applicable, provide the following information for any/all Employees on Reverse Side]*

Name: _____ Date of Birth: _____

Address: _____

Phone No.: _____ Email: _____

Height/ Weight: _____ Eye Color: _____

BUSINESS/ VEHICLE INFORMATION

Name: _____ Tax ID No.: _____

Make/ Model: _____ Year: _____

Color: _____ Plate Number: _____

VIN No.: _____ Title Holder: _____

Location(s) where the vending operation is to be conducted, if known: _____

Describe the business or activity the applicant intends to engage and nature of any property or services involved:

State the period of time which the applicant intends to engage in the business or activity, not to exceed one year.

REGULATIONS AT A GLANCE

- Annual Permit Fee: \$50.00 for First Vehicle or Trailer [*\$25.00 for Each Additional Vehicle or Trailer*]
\$25.00 for Renewals, if within 30 Days of expiration
- Each mobile food vehicle and/or trailer shall be inspected annually by the Code Enforcement Office for Fire/ Safety code compliance.
- Mobile food vending shall not be conducted before 7:00 a.m., or after 11:00 p.m.
- Permit shall be displayed in a conspicuous location that is always visible from outside the vehicle.

See Reverse Side for full Regulation List

Applicant Signature

Sworn and subscribed before me, on this _____ day of _____, 20_____.

Notary Public

TOWN OF WEST SENECA
APPLICATION FOR MOBILE FOOD VENDOR

APPLICANT DESCRIPTION [CONTINUED]

Name:	_____	Date of Birth:	_____
Address:	_____		
Phone No.:	_____	Email:	_____
Height/ Weight:	_____	Eye Color:	_____
Name:	_____	Date of Birth:	_____
Address:	_____		
Phone No.:	_____	Email:	_____
Height/ Weight:	_____	Eye Color:	_____

REGULATIONS AT A GLANCE [CONTINUED]

- It shall be unlawful to conduct business from a mobile food vehicle within a public right-of-way or on private property within the Town without having first obtained a valid mobile food vendor permit for each mobile food vehicle.
- If mobile food vending is to be conducted on private property, the written consent of the property owner, if other than the applicant, shall be filed with the application or shall be prominently displayed on the mobile food vending vehicle.
- It shall be unlawful for a mobile food vendor to conduct a business in a location within 100 feet of the primary entrance of an establishment that is open to the public and where ready-to-eat food is prepared, cooked, wrapped, packaged, processed, or portioned for service, sale, or distribution. This requirement shall be waived if permission for the mobile food vending operation is obtained from the owner of the property.
- Within residential zoning districts, it shall be unlawful for a mobile food vendor to conduct business at a single location within a public right-of-way for a duration exceeding three hours. Within residential zoning districts, it shall be unlawful for a mobile food vendor to conduct business within a public right-of-way except for mobile food vehicles that operate for less than 20 minutes at a single location or that operate within an area where a block party is being conducted.
- At all times, mobile food vendors must abide by New York State Transportation Law and all applicable parking, vehicle and traffic laws, ordinances, rules, and regulations.
- All signage associated with a mobile food vendor must be permanently affixed to the mobile food vehicle. No accessory signage shall be placed outside or around the mobile food vehicle.
- All mobile food vendors must provide trash receptacles of sufficient capacity to contain all trash and waste generated in association with the business of the mobile food vendor. All waste and trash shall be placed in the trash receptacles. All trash, waste, litter, and debris shall be removed from the site of the vending operation at the end of each daily operation.
- It shall be unlawful to discharge liquid waste, fats, oils, or grease on the land. Such discharges shall be held in appropriate containers and then disposed of in a legally permissible manner.
- Mobile food vendors shall not conduct operations from a site that contains a gasoline service.
- Each mobile food vehicle must be registered as a commercial vehicle with the New York State Department of Motor Vehicles.
- When parked on a public or private right-of-way, products shall not be dispensed from the street side of the mobile food vehicle.
- When parked on a public or private right-of-way, mobile food vehicle shall not be parked within 60 feet of an intersection with another public or private right-of-way boundary.