## WEST SENECA TOWN OFFICES 1250 Union Road West Seneca, NY 14224

TOWN BOARD PROCEEDINGS Work Session July 16, 2018

Supervisor Sheila M. Meegan called the work session to order at 3:00 P.M. with the Pledge of Allegiance led by Laura Devine.

**ROLL CALL:** 

Present

Sheila M. Meegan

Supervisor Councilman Town Clerk

Jacqueline Felser Matthew English

William P. Hanley, Jr.

Highway Supt. Chief of Police

Daniel Denz Lauren Masset

Recreation Supervisor

Mary Josefiak

Senior Recreation Therapist of

Senior Services

Emily Melski Megan Wnek Secretary to Supervisor Director of Finance

Laura Devine Emily Baker

Human Resources Director Youth Service Coordinator

Absent

Eugene Hart

Councilman

Supervisor Meegan read the Fire Prevention Code instructing the public where to exit in case of a fire or an emergency.

#### **EMILY BAKER - YES PROGRAM**

- Youth Engaged in Service (YES) program is an opportunity for children ages 12 18 years old to volunteer and become contributing members of the community and offers the chance to fulfill service hours
- Program consists of over 90 volunteers, mostly West Seneca residents
- Events serviced are posted online
- Monthly orientations are held for new members

## **DIRECTOR OF FINANCE MEGAN WNEK**

Provided the attached update on the cost of the library & community center project; Grantwriter Connie Miner is still closing out final grants totaling \$3 million

## <u>EMILY MELSKI – SECRETARY TO SUPERVISOR</u>

Farmer's market update – Kids Day will be held Thursday; a String Band from East High School will be playing in the afternoon

# SENIOR RECREATION THERAPIST OF SENIOR SERVICES MARY JOSEFIAK

- Erie County will be at the senior center July 18<sup>th</sup> handing out \$20 farmer's market coupons
- Christmas in July party on July 25<sup>th</sup>

#### Town of West Seneca, New York Schedule of Sources and Uses Library/Community Center Project As of July 16, 2018

		Total
SOURCES		40.000.017.00
Bond Anticipation Notes	\$	10,332,045.00
State ED/DASNY Grant I		439,018.00
State ED/DASNY Grant II DASNY Grant I		411,099.00
		400,000.00
DASNY Grant II		250,000.00
SAM Grant		125,000.00
Energy Performance Contract		1,430,759.00
Total Sources	\$	13,387,921.00
USES Contractors		
Resetarits	\$	8,410,740.19
JW Danforth	7	2,163,879.99
Frey Electric		809,161.00
MKS Plumbing		442,006.00
Allied Fire Protection		139,333.00
Total Contractors		
Engineering		11,965,120.18
Clark Patterson Engineers, Surveyor & Architects		601,030.00
<del>-</del>		
Total Engineering Furnishings	*******	601,030.00
MJ Industries		E4 000 16
Silver Street Inc.		54,009.16 87,064.30
Mid-City Equipment, Inc.		298,768.21
Total Furnishings		439,841.67
Inspections		433,641.07
·		100 530 50
Kheops Architecture, Engineering & Survey SJB Services, Inc.		108,539.50 45,005.50
Total Inspections		153,545.00
Miscellaneous Owner Hard Costs I-Evolve		22 465 20
		33,465.28
Beyond the Basics Property Services Inc. Eastern States Sentinel Alarm Services, Inc.		3,300.00
Russell's Tree & Shrub Farm LLC		1,816.00 7,270.00
Lardon Construction Corp.		5,500.00
Knox Associates		386.00
National Fuel Gas Distribution Corp.		8,781.36
U&S Services		107,359.57
Total Miscellaneous Owner Hard Costs		167,878.21
Project Soft Costs	******	
Capital Markets Advisors, LLC		4,530.95
Drescher & Malecki, LLP		8,675.00
Comprehensive Employee Management		1,520.00
Envoy Environmental Consultants, Inc.		2,166.00
Total Project Soft Costs		16,891.95
Total Uses	\$	
10(4) 0353	ş	13,344,307.01
Total Sources (Uses)	\$	43,613.99 *

As of July 16, 2018 the total cost of the Community Center/Library Project is \$43,613.99 under the total budgeted amount \$13,387,921 as presented at the Town Board Meeting on March 12, 2018.

Town officials salaries- No citizen appearences	Reorganizational Meeting	Christina Wleklinski Bove, Dale F. Clarke, Sheila M. Meegan	1/5/2009 6:00 P.M
Benefit basis budget, town officials salary- No citizen appearences	Preliminary Budget Meeting	Wallace C. Piotrowski, Vincent J. Graber Jr., Christina Wleklinski Bove, Dale F. Clarke, Sheila M. Meegan	11/20/2008 5:00 P.M.
Modifications to the town's existing health insurance contract John Burger- was putting together a proposal hoping to have them go back to their original figures, but he was unable to accomplish this	Special Meeting	Wallace C. Piotrowski, Vincent J. Graber Jr., Christina Wleklinski Bove, Dale F. Clarke	7/18/2008 5:05 P.M.
Elected town officials salaries-No citizen appearences	Reorganizational Meeting	Paul T. Clark, Christopher F. Osmanski, Vincent J. Graber Jr., Craig J. Hicks, Christina Wleklinski Bove	1/3/2008 5:00 P.M.
Paula Minklei-AmeriCorps expenses and revenue, Youth Bureau programs, Highway Fund budget, Dog Control Officers, town members part time vs. full time Kevin McDonald-questioned why the budget was not presented with last year's spending vs. the proposed spending Charles Koller-Highway budget, job titles in the town, salaries Maureen Berber-DARE Michael Lowe- thought the proposed budget was an insult to the citizens of West Seneca	Preliminary Budget Meeting	Paul T. Clark, Christopher F. Osmanski, Vincent J. Graber Jr., Craig J. Hicks, Christina Wleklinski Bove	11/7/2007 5:00 P.M
Public hearing on Erie County Community Development Block Grant-No citizen apearences	Special Meeting	Christopher F. Osmanski, Vincent J. Graber Jr., Craig J. Hicks, Christina Wleklinski Bove	10/23/2007 5:30 P.M.
No citizen appearences	Special Meeting	Paul T. Clark, Christopher F. Osmanski, Vincent J. Graber Jr., Craig J. Hicks, Christina Wleklinski Bove	7/23/2007 5:00 P.M.
No citizen appearences	Special Meeting	Paul T. Clark, Christopher F. Osmanski, Vincent J. Graber Jr., Craig J. Hicks, Christina Wleklinski Bove	5/7/2007 5:30 P.M.
No citizen appearences	Reorganizational Meeting	Paul T. Clark, Vincent J. Graber Jr., Craig J. Hicks, Christina Wleklinski Bove	1/2/2007 5:30 P.M.
Appointment of Police Officers-No citizen appearences	Special Meeting	Paul T. Clark, Christopher F. Osmanski, Craig J. Hicks, Christina Wleklinski Bove	1/23/2006 5:30 P.M.
No citizen appearences	Reorganizational Meeting	Paul T. Clark, Christopher F. Osmanski, Vincent J. Graber Jr., Craig J. Hicks, Christina Wleklinski Bove	1/10/2005 6:30 P.M.
No citizen appearences	Organizational Metting	Paul T. Clark (s) Christopher F. Osmanski, Vincent J. Graber Jr., Craig J. Hicks	1/5/2004 5:10 P.M.
Summary	Minutes	+	Date and Time

Increase Town Board from 2 councilpersons to 4 councilpersons, also showed notice of this meeting to the public was advertised properly	Special Meeting	Eugene P. Hart, John M. Rusinski	9/28/2012 2:00 P.M.
Appointed new members into authority posissions in the community, established bid dates, vouchers submitted for an audit approved	Special Meeting	Sheila M. Meegan, Eugene P. Hart, John M. Rusinski	8/8/2012 4:00 P.M.
Health and safety issues for inpections standards, sewer issues- no citizen appearences	Special Meeting	Sheila M. Meegan, Eugene P. Hart, John M. Rusinski	2/3/2012 11:00 A.M.
Town officials salaries established and other motions were made but no citizen appearences	Organizational Metting	Sheila M. Meegan, Eugene P. Hart, John M. Rusinski	1/4/2012 5:40 P.M.
Operation of Town Comptroller's Office Continued and postponed to the next town board meeting-No citizen appearences	Special Meeting	Wallace C. Piotrowski, Dale F. Clarke, Sheila M. Meegan	8/16/2011 10:20 A.M.
Operation of Town Comptroller's Office-No citizen appearences	Special Meeting	Wallace C. Piotrowski, Dale F. Clarke, Sheila M. Meegan	8/12/2011 10:00 A.M.
Appoint Kevin Carr and Jonathan Luterek as Police Officers and define their salary, and authorize the Supervisor to complete and sign the necessary forms with Erie County Personnel-No citizen appearences	Special Meeting	Wallace C. Piotrowski, Dale F. Clarke, Sheila M. Meegan	8/4/2011 1:00 P.M.
White collar labor negotioations-No citizen appearences	Special Meeting	Wallace C. Piotrowski, Dale F. Clarke, Sheila M. Meegan	1/20/2011 10:00 A.M.
Elected town officials salaries-No citizen appearences	Reorganizational Meeting	Wallace C. Piotrowski, Dale F. Clarke, Sheila M. Meegan	1/10/2011 6:00 P.M.
Elected town officials salaries-No citizen appearences	Reorganizational Meeting	Wallace C. Piotrowski, Dale F. Clarke, Sheila M. Meegan	1/11/2010 6:00 P.M.
Agreement to purchase solar power generations equipmentmotion carriedno citizen appearences	Special Meeting	Wallace C. Piotrowski, Vincent J. Graber Jr., Christina Wleklinski Bove, Dale F. Clarke, Sheila M. Meegan	1/29/2009 4:00 P.M.
Ice Rink Remediation & Rehabilitation Project and Moran rezoning request remain on the table, dog control department is discussed, handicap door approved, Verizon Wireless lease agreement, hydrant addition on Maplewood Avenue, Highway Supt. re Purchase of tractors for Buildings & Grounds DeptIssues of the publicFrank Russo-2009 budget meeting, J. Pauly- concerned that a new subdivision will take over his right-of-way to his property	Minutes #2009-	Wallace C. Piotrowski , Vincent J. Graber Jr., Christina Wleklinski Bove, Dale F. Clarke, Sheila M. Meegan	1/5/2009 6:50 P.M.

Communications and approval of warrant, library project-no public appearences	Minutes #2013-	Sheila M. Meegan, Eugene P. Hart, John M.	2/27/2013
	05	Rusinski	2:00 P.M
To amend previously approved warrant of January 22, 2013 and to approve the vouchers submitted for audit	Emergency Meeting	Sheila M. Meegan, Eugene P. Hart	1/24/2013 1:10 P.M.
Communications and approval of warrant, approved vouchers submitted for audit	Minutes #2013-	Sheila M. Meegan, Eugene P. Hart, John M.	1/22/2013
	03	Rusinski	2:00 P.M.
Discuss with labor counsel requarding results of the needs assessment for the recreation, youth and senior center.	Special Meeting	Sheila M. Meegan, Eugene P. Hart, John M. Rusinski	1/14/2013 2:00 P.M.
comminications, new Health Care Reform Act, Phoenix Laws, approve vouchers submitted for audit, litigation matterArlene Vogt-seneca mall, Frank Russo questioned the salary for the part-time recreation director position	Minutes #2013-	Sheila M. Meegan, Eugene P. Hart, John M.	1/3/2013 3:15
	01	Rusinski	P.M.
Town Prosecutors appointed, other town officials appointed, their annual salaries were also determined, insurance discussed, vouchers acceptable for audit,	Reorganizational	Sheila M. Meegan, Eugene P. Hart, John M.	1/3/2013 2:00
	Meeting	Rusinski	P.M.
Approve vouchers submitted for audit, contract and litigation matters, discussed a property- not citizen appearences	Minutes #2012-	Sheila M. Meegan, Eugene P. Hart, John M.	12/3/2012
	19	Rusinski	2:00 P.M
Beverly Leising- commented on the salaries paid for Town Auditor and Finance Director, recreation fees, Frank Russo- thought there were many areas in the budget where cuts could be made, Dave Kims- questioned the result of Councilman Hart's suggestion that all department heads look at reducing non-contractual expenditures by five percent and further referred to the increase for Deputy Highway Supt, garbage pickup during a holiday week, Amy Carpenter-suggested the town determine annual costs for certain recreational activities and programs so that the taxpayers may decide against or for the program, Johanna Guenther-referred to the decrease in population in the town over the years and questioned if there has been a corresponding decrease in employees.	Budget Meeting	Sheila M. Meegan, Eugene P. Hart, John M. Rusinski	11/13/2012 6:00 P.M.
Discussed the budget for the fiscal year of 2013, Wayne Drescher of Drescher and Malecki LLP, independent auditors for the town, gave a power point presentation on the budget process, Dave Kims- current economic position of the town, Amy Carpenter-questioned salary increases for Planning & Zoning Board members and noted that some towns have smaller boards and they do not get paid for serving, Beverly Leising- questioned how much money has been spent on legal services thus far, Paula Minklei- commented on the budget being confusing	Budget Meeting	Sheila M. Meegan, Eugene P. Hart, John M. Rusinski	10/29/2012 6:00 P.M.

full time sanitation laborer			
schedule; Michelle Pikula- DEC permits for cleaning creeks; Dale Clarke-hiring of	16	Hanley Jr.	2:00 P.M.
David Kims-Quasar Buffalo Bio-Energy project; William Mayback-street sweeping	Minutes #2014-	Sheila M. Meegan, Eugene P. Hart, William P	8/25/2014
Turkovich-drainage issues on Northridge Drive	14	Hanley Jr.	2:00 P.M.
Library Construction Grant Program presentationpublic Thad Klaich and Stephen	Minutes #2014-	Sheila M. Meegan, Eugene P. Hart, William P	7/28/2014
Recycling Contract discussion	Special Meeting	Sheila M. Meegan, Eugene P. Hart, William P Hanley Jr.	1/17/2014 11:10 A.M.
Town officials salaries, relating motions-no citizen appearences	Organizational Metting	Sheila M. Meegan, Eugene P. Hart, William P Hanley Jr.	1/4/2013 2:00 P.M.
Benefit basis budget, general highway find budget- No citizen appearences	Budget Meeting	Sheila M. Meegan, Eugene P. Hart, John M. Rusinski	11/12/2013 6:00 P.M
Communications, approval of warrant, presentation of communications by board members and department heads-no citizen appearences	Minutes #2013- 24	Sheila M. Meegan, Eugene P. Hart, John M. Rusinski	11/4/2013 2:00 P.M.
Budget layoutpublic <b>Linda Toy</b> - salary of Assesor; <b>Frank Russo</b> -format of the budget and contractual expenses; <b>Amy Carpente</b> r- cost of telephoes for historical society	Budget Meeting	Sheila M. Meegan, Eugene P. Hart, John M. Rusinski	10/24/2013 6:00 P.M.
Legla items, tabled items, communications, approval of warrantpublicLynn  Jentsch and Paula Minklei-Camelot Square phase; Karen Lucachik-tree replacements on reconstructed streets, status of americorps payment; Karen Lucachik, Frank Russo, Paula Minklei, Mr. Kroll, Mr. Melski - YES program; Amy Carpenter-Seneca Mall site, Tree policy; Beverly Leising-welcome packages for new homeowners; James Hanlonson-public awareness day of quiet; Nunzio Esposito-rat problem, Greenmeadow Drive reconstruction; Johanna Guenther-hiring in town	Minutes #2013- 22	Sheila M. Meegan, Eugene P. Hart, John M. Rusinski	10/17/2013 2:00 P.M.
Communications, approval of warrantpublic <b>Karen Lucachik</b> - community policy program, yes director posting on website	Minutes #2013- 19	Sheila M. Meegan, Eugene P. Hart, John M. Rusinski	9/12/2013 2:00 P.M.
Communications and approval of warrant-public Karen Lucachik-overgrown grass around electric power lines on Ridge road, property violations; Linda Toy- business development for city line; Penny Jacobs- rat problem on Campus Drive; Johanna Guenther-bathrooms at Senior Center	Minutes #2013- 16	Sheila M. Meegan, John M. Rusinski	7/29/2013 2:00 P.M.
Legal items, communications, approval of warrantpublic <b>Mitch Martin</b> -electronics recycling event	Minutes #2013- 12	Sheila M. Meegan, Eugene P. Hart, John M. Rusinski	5/29/2013 2:00 P.M.
Communications and approval of warrant–public–Maryellen Telaak-garbage totes, Frank Russo and Mr. Kroll-soccer park issues	Minutes #2013- 10	Sheila M. Meegan, Eugene P. Hart, John M. Rusinski	4/25/2013 2:00 P.M.
			Construction of the constr

David Kims- suggested holding more than one budget meeting per month, private pickup of garbage, Supervisor Meegan's proposed salary increase to \$80,000; Michele Poitras- Supervisor Meegan's proposed salary increase; Mike Wach-questioned if both councilmen voted against the budget what would happen, tax rate for proposed buget, NYS pension calculations; David Monolopolus- social security; Amy Carpenter- lack of public hearings on the Library; Beverly Leising-raise, current tax rate proposed; Dale Clarke- Supervisor Meegan's salary; Karen Lucachik-meeting time;	Budget Meeting	Sheila M. Meegan, Eugene P. Hart, William P Hanley Jr., John J. Fenz, Matthew D. English, Daniel M. Denz, Steve Tanner, Luke Malecki, Jessica Tempest, Mary Josefiak, Lauren Masset, Kandace Wittmeyer	10/24/2016 5:00 P.M
Communications, approval of warrant, reportspublicSusan Kims-facility use of agreements, highway department equipment purchase; Joanne Schwartzott-status of Rosewood section reconstruction	Minutes #2016-	Sheila M. Meegan, Eugene P. Hart, William P	9/8/2016 3:00
	17	Hanley Jr.	P.M.
Public hearing, communications, approval of warrantpublic <b>Susan Kims-</b> request for billboard moritorium, deer population, support for Congressman Higgins on tanker truck shipment issue, recreation programs, volunteer fire service recognition	Minutes #2016-	Sheila M. Meegan, Eugene P. Hart, William P	8/22/2016
	16	Hanley Jr.	3:00 P.M.
Communications, approval of warrant-publicSusan Kims (on behalf of Beverly Leising)- school supply drive, street light bulbs, street signs, improper placement of totes, lifeguards are given authority to enforce rules	Minutes #2016-	Sheila M. Meegan, Eugene P. Hart, William P	7/25/2016
	14	Hanley Jr.	3:00 P.M.
Various motions and appointments-no citizen appearences	Organizational	Sheila M. Meegan, Eugene P. Hart, William P	1/4/2016
	Metting	Hanley Jr.	6:00 P.M.
Communications, approval of warrant-publicSusan Kims- FOIL request for information on Recreation Department, town email addresses on Verizon blacklist, Mineral Springs Road building, Kiwanis building asbestos abatement project,	Minutes #2015-	Sheila M. Meegan, Eugene P. Hart, William P	12/21/2015
	25	Hanley Jr.	3:00 P.M.
Benefit basi suggested red costs; David Mc taxes; Paula Min Roberts- en Spencer- time	Budget Meeting	Sheila M. Meegan, Eugene P. Hart, William P Hanley Jr., John J. Fenz, Matthew D. English, Daniel M. Denz, Steve Tanner, Luke Malecki, Jessica Tempest, Mary Josefiak, Lauren Masset, Kandace Wittmeyer	10/26/2015 5:30 P.M.
Mike Shevlin of Concept Construction requested approval of a restricted use permit to develop a 15,000 sf one-story pharmaceutical distribution facility in the West Seneca Industrial Park-no citizen appearences	Special Meeting	Sheila M. Meegan, Eugene P. Hart	8/17/2015 9:30 A.M.

improvements	17		3:00 P.M.
Minutes #2017-   Legal items, communications, reports, approval of warrantpublic <b>Linda Toy</b> -park	Minutes #2017-	Eugene P. Hart. William P Hanley Ir	9/7/2017
Legal items, communications, approval of Warrantpublic none	16	Hanley Jr.	3:00 P.M.
	Minutes #2017-	Sheila M. Meegan, Eugene P. Hart, William P   Minutes #2017-	8/21/2017
Arlene Weckel- Sunshine Park	14	Hanley Jr.	3:00 P.M.
Legal items, tabled items, communications, reports, approval of warrantpublic	Minutes #2017-	Sheila M. Meegan, Eugene P. Hart, William P   Minutes #2017-	7/24/2017
volunteers;	07	Hanley Jr.	3:00 P.M.
Communications, reports, approval or warrantpublicPaula Minklei- Burchfield	Minutes #2017-	Sheila M. Meegan, Eugene P. Hart, William P   Minutes #2017-	4/6/2017
Appointment of flew Town Officials-no cruzen appearences	Meeting	Hanley Jr.	6:20 P.M.
Appointment of new Town Officials and siting	Reorganizational	Sheila M. Meegan, Eugene P. Hart, William P Reorganizational	1/5/2017