

**TOWN OF WEST SENECA  
1250 Union Road  
West Seneca, NY 14224**

**ETHICS BOARD  
April 18, 2019**

Chairperson Carpenter first thanked Deputy Town Clerk Amy Kobler for her service as Secretary to the Ethics Board and welcomed Amelia Greenan as the new Secretary to the Ethics Board.

**ROLL CALL:** Members Present – Amy Carpenter, Chairperson  
Rodney Montgomery, Vice Chairperson  
Teresa Funk  
Jacqueline Felser, Town Clerk  
Tina Hawthorne, Town Attorney

Members Absent - William Bauer  
James Lazaros  
Jon Minear, Deputy Town Attorney  
Karl Spencer (Excused)

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**APPROVAL OF MINUTES**

Motion by Mr. Montgomery, seconded by Mrs. Funk, to approve Board Meeting Minutes from July 19, 2018 and all Work Session Meeting Minutes from August 23<sup>rd</sup>, 2018 to March 20<sup>th</sup>, 2019 at one time.

Ayes: All

Noes: None

Motion Carried

**OLD BUSINESS**

**Ethics Board Mission Statement**

Chairperson Carpenter read through the proposed Ethics Board Mission Statement.

Motion by Town Clerk Felser, seconded by Mr. Montgomery, to accept Ethics Board Mission Statement.

Ayes: All

Noes: None

Motion Carried

**Town Disclosure Form**

Chairperson Carpenter explained:

- The Town Disclosure Form is not asking for anyone to provide financial history and the form is a shorter version compared to most disclosure forms
- The form asks if an individual has any relatives employed by the town or appointed to serve on town committees, and asks individual to include relationship, position held and name of relative.
- The form asks what properties the individual owns or has ownership in
- The form also defines what a 'relative' is.

