



## Town of West Seneca

Municipal Building 1250 Union Road West Seneca, New York 14224



TO:

Honorable Town Board

Town of West Seneca

ATTN.:

Supervisor Dickson

FROM:

Daniel M. Denz

Chief of Police

DATE:

November 4, 2020

RE:

Appointment of Kristin Sandel to the position of

Senior Clerk/Typist.

## Dear Honorable Town Board:

Kindly move to terminate Kristin Sandel as Clerk/Typist and appoint her to the full-time position of Senior Clerk/Typist, Group 3, Step 5 as per the CSEA collective bargaining agreement, at a salary of \$46,937.68, and make such appointment effective Tuesday, November 10, 2020. I further request that the Supervisor authorize, complete and sign the necessary forms for Erie County Personnel.

Daniel M. Denz

Respectfully

Chief of Police