LAUREN J. MASSET RECREATION SUPERVISOR

TOWN OF WEST SENECA

TOWN SUPERVISOR
GARY DICKSON
TOWN COUNCIL
WILLIAM HANLEY
WILLIAM BAUER
JOSEPH CANTAFIO
JEFFREY PIEKAREC

TO:

Honorable Town Board / Town of West Seneca

FROM:

Lauren J. Masset

Recreation Supervisor

DATE:

January 27, 2021

RE:

Appointment of Molly Sergi (Clerk Typist PT)

Kindly move to appoint Molly Sergi as a part time Clerk Typist(s) at the rate of \$12.50/hour, effective February 9, 2021.

This hire is contingent upon a background check, drug test and proof of a physical as outlined by Town Code Chapter 25.

Please advise the Finance Department that this position will be paid from Salary of Clerical – Part Time account line 0171400050138.

Furthermore, authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

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