

DRAFT

Supervisor Gary Dickson called the meeting to order at 6:00 P.M.

ROLL CALL:

Present	-	Gary Dickson	Supervisor
		William Bauer	Councilman
		Joseph Cantafio	Councilman
		William P. Hanley, Jr.	Councilman
		Jeff Piekarec	Councilman
Absent	-	None	

Supervisor Dickson read the Fire Prevention Code instructing the public where to exit in case of a fire or an emergency.

POLICE DEPARTMENT AWARDS PRESENTATION

Chief Denz recognized the following individuals who were nominated by their supervisors and selected by a committee of their peers for instances that were unusual, went above and beyond the normal course of duty, reflected self-sacrifice, or made a difference in the community: Det. Robert Deppeler, Det. Gerald Fibich, Det. Anthony Ferrucci, Det. Donald Driscoll, Det. James Gibbons, David Steinwandel, James Gehen, PDS William Weber, PSD Justin Zielinski, Anthony Andolina, Michael Kocieniewski, Lt. Michael Bowen, Matthew Litzel, Thomas Bebak, Mark Partridge, Jesse Reed, David Quick, Abigail Rave, Salvatore Callea, PSD Scott Windover, Det. James Kocieniewski, Det. Duane Wisniewski, Lt. John Urbanski, Travis Deubell, Captain James Unger, and Citizens Stephanie Schaul, Shane Barney, Makayla Elliott, and Alex Gonzalez.

MINUTES TO BE APPROVED

- Motion by Supervisor Dickson, seconded by Councilman Cantafio, to approve Minutes #2021-07 of April 5, 2021.

Ayes: All

Noes: None

Motion Carried

PUBLIC COMMENTS ON COMMUNICATIONS

No comments were received.

NEW BUSINESS

8-A ANNOUNCEMENTS

- Councilman Hanley re Buffalo Fenians
- Recreation Supervisor re Summer Employment 2021 update

Motion by Councilman Hanley, seconded by Supervisor Dickson, to increase the 2021 hourly pay rate by \$1 for every position listed on the attached "2021 Summer Pay Rates" schedule and increase bonuses to the following amounts with no change to the qualifications to receive the bonus:

Pool Supervisor and Camp Director - \$500
Assistant Pool Supervisor and Assistant Camp Director - \$400
Head Lifeguard - \$300
Regular Lifeguards and Camp Staff -\$250

On the question, Councilman Cantafio stated the market is driving this pay rate and commended Recreation Supervisor Maset for her efforts.

Councilman Hanley stated he anticipates costly repairs associated with allowing the large pool to remain dormant for two years in a row.

Supervisor Dickson questioned the impact of the summer programs and pool if no more applicants were found. Recreation Supervisor Maset stated no program or facility would open.

Ayes: All

Noes: None

Motion Carried
APPENDICES

8-B COMMUNICATIONS TO BE VOTED ON

1. Town Attorney re Public Hearing – Local Law 2021-2 Senior Service Advisory Board

Motion by Supervisor Dickson, seconded by Councilman Piekarec, to schedule a public hearing for May 3, 2021 to create Chapter 39 Senior Services Advisory Board of the Town of West Seneca Code noting pursuant to Erie County Personnel, the town is required to have a Senior Services Advisory Board now that the town has a newly appointed Director of Senior Services.

Ayes: All

Noes: None

Motion Carried

2. Highway Sup't. re Use of capital reserve funds

Motion by Supervisor Dickson, seconded by Councilman Bauer, to adopt the following resolution authorizing the expenditure from the Town's capital reserve fund in the amount of \$790,000 for the purpose of financing the cost of purchasing highway equipment as follows:

Two (2) single axel dump trucks with snow plows and wings, two (2) pickup trucks, two(2) cab over chassis with dump boxes, one (1) tow behind boom lift, one (1) grapple truck, one (1) woodchipper.

WHEREAS, by resolution dated May 7, 2012, the Town Board (the "Town Board") of the Town of West Seneca in the County of Erie, New York (the "Town") pursuant to Section 6-c of the General Municipal Law established a Capital Reserve Fund to finance the cost of acquisition of highway equipment (the "Fund"); and

WHEREAS, by memorandum dated March 30, 2021 addressed to the Town Board the Superintendent of Highways requested that the Town Board consider the use of monies on deposit in the Fund to finance the cost of purchasing various highway equipment as specified in such memorandum (the "Highway Equipment"), through the expenditure of \$790,000 from the Fund, and after consideration of such request the Town Board intends to authorize such expenditure;

NOW, THEREFORE, THE TOWN BOARD OF THE TOWN OF WEST SENECA IN ERIE COUNTY, NEW YORK HEREBY RESOLVES (by the affirmative vote of not less than three-fifths of all the members of such body), AS FOLLOWS:

SECTION 1. The Town is hereby authorized to expend \$790,000 from the Town's existing Capital Reserve Fund for the purpose of paying the cost of purchasing the Highway Equipment.

SECTION 2. Pursuant to Subdivision 8 of Section 6-c of the General Municipal Law, this resolution is subject to permissive referendum in the manner prescribed in said section. The Town Clerk is hereby authorized and directed, within ten (10) days after the date of adoption of this resolution, to post and publish a notice satisfying the requirements of said section, which shall set forth the date of adoption of this resolution, shall contain an abstract hereof, and shall specify that this resolution was adopted subject to a permissive referendum. Such notice shall be published in the official newspaper of the town for such purpose.

SECTION 3. This resolution shall take effect thirty (30) days after the date of its adoption or, if within such thirty (30) day period there is filed with the Town Clerk a petition subscribed and acknowledged by the number of qualified electors of the town required by Section 91 of the Town Law and in the manner specified in such Section, until approved by the affirmative vote of a majority of such qualified electors voting on a proposition for its approval.

On the question, Highway Sup't. Adams stated the funds are currently available in a reserve fund and will not impact the budget; the sale of old equipment through auction yielded \$55,000 and this is a proactive measure to replace aging equipment.

Councilman Bauer requested the timing of delivery and payment of equipment. Highway Sup't. Adams explained the equipment may take eight to twelve months or longer to receive.

Finance Director Strauss stated there is approximately \$815,000 currently available in the highway capital reserve fund.

Ayes: All

Noes: None

Motion Carried

3. Highway Sup't. re Title change for James Nicholas to Working Crew Chief

Motion by Supervisor Dickson, seconded by Councilman Bauer, to terminate James Nicholas as Highway Motor Equipment Operator and appoint him as a Working Crew Chief Group 6, Step 5 at a rate of \$33.57 per hour effective April 12, 2021 per the Blue Collar Union Contract and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All

Noes: None

Motion Carried

4. Highway Sup't. re Title change for Derek Sleger to Highway Motor Equipment Operator

Motion by Supervisor Dickson, seconded by Councilman Bauer, to terminate Derek Sleger as a Highway Laborer and appoint him as a Highway Motor Equipment Operator Group 2, Step 4 at a rate of \$26.12 per hour effective April 12, 2021 as per the Blue-Collar Union Contract and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All

Noes: None

Motion Carried

5. Highway Sup't. re Title change for Timothy Stevenson to Highway Laborer

Motion by Supervisor Dickson, seconded by Councilman Hanley, to terminate Timothy Stevenson as a Sanitation Motor Equipment Operator and appoint him as a Highway Laborer Group 1, Step 3 at a rate of \$24.91 per hour effective April 13, 2021 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All

Noes: None

Motion Carried

6. Highway Sup't. re Appointment of Jesse Ladowski as part-time Sanitation Laborer

Motion by Supervisor Dickson, seconded by Councilman Hanley, to appoint Jesse Ladowski as a part-time Laborer in the Sanitation Department effective April 20, 2021 at a rate of \$13.75 per hour contingent upon completion of paperwork and passing of drug and alcohol testing and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All

Noes: None

Motion Carried

7. Highway Sup't. re Purchase of Ravo Street Sweeper

Motion by Supervisor Dickson, seconded by Councilman Cantafio, to authorize the Highway Superintendent to purchase a 2020 Ravo 5-iSeries Street Sweeper from Northeast Sweepers under Keystone Purchasing Network Contract No. KPM-202012-05 (Hydrostatic Pure Vacuum Sweeper) in the amount of \$281,882.56 noting the cost will be split into seven equal payments with the first payment not due until one year after machine delivery with funds to be available in equipment line 2.5110.0200 for 2022.

On the question, Highway Sup't. Adams stated this piece of equipment will be used for street sweeping, cleaning drainage intakes, and roadside flooding; it replaces equipment purchased in the 1990's . The department tested a demo and Highway Sup't. Adams anticipates taking delivery within fourteen days of placing the order, with seven equal annual payments beginning one year after delivery.

Ayes: All

Noes: None

Motion Carried

8. Finance Director re 2020 budget amendment

Motion by Supervisor Dickson, seconded by Councilman Bauer, to adopt the following resolution increasing the appropriate General Fund and Highway Fund revenue and expenditure lines for receipt of CARES Act Funding:

WHEREAS, on October 9, 2020, the Town Supervisor signed an Intermunicipal Agreement with the County of Erie for the Coronavirus Aid Relief and Economic Security ("CARES") Act Funding in the amount of \$384,972.21.

WHEREAS, the cash received from this grant has been recognized as revenue in the General Fund CARES Act revenue account 01.0001.4950 in the amount of \$381,034.23 and Highway Fund CARES Act revenue account of 02.0002.4950 in the amount of \$3,937.98.

NOW, THEREFORE, be it

RESOVLED, that the Town Board does hereby authorize the attached 2020 budget amendment to increase the appropriate General Fund and Highway Fund revenue and expenditure lines for the receipt of the CARES Act Funding.

Ayes: All

Noes: None

Motion Carried
APPENDICES

9. Director of Senior Services re Status change of part-time food service worker Marirose Bless to seasonal

Motion by Supervisor Dickson, seconded by Councilman Hanley, to change the status of part-time food service worker Marirose Bless to part-time seasonal effective May 3 – May 28, 2021 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All

Noes: None

Motion Carried

10. Recreation Supervisor re Termination of inactive employees

Motion by Supervisor Dickson, seconded by Councilman Hanley, to terminate the following inactive Recreation Department employees: Rachel M. Kostelny, William G. Lindner, and Kelly Lindner effective April 19, 2021 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All

Noes: None

Motion Carried

11. Recreation Supervisor re Title change for Joseph Drajem to part-time Youth Service Coordinator

Motion by Supervisor Dickson, seconded by Councilman Hanley, to terminate Joseph Drajem as part-time Recreation Attendant and appoint him as a part-time Youth Service Coordinator at the rate of \$17.00 per hour effective May 2, 2021 noting he will be required to obtain all required certifications by June 10, 2021 and attend all department trainings, his salary will be paid from line 1.7140.0149 Salary of Other Employees – Part Time and he will be eligible to receive the Summer 2021 Employee Bonus

- Jeffrey Schieber, Code Enforcement Officer, building & plumbing reports for March 2021 received and filed.

8-E DEPARTMENT REPORTS

- Assessor's Office April 2021 received and filed.
- Engineering Department March 2021 received and filed.
- Finance Department 2020 unaudited year end received and filed.
- Burchfield Nature & Art Center Spring Newsletter received and filed.

ISSUES OF THE PUBLIC

A resident questioned/commented on the following:

- ✓ Why is there a difference in starting rates for part-time employees, believes part-time sanitation workers should start at a higher rate, is NYS minimum wage \$15 per hour – Supervisor Dickson stated the market drives the rates for the different positions. Councilman Piekarec replied a sanitation employee looks forward to obtaining a full time position with greater benefits and will take the starting position with lower pay. Supervisor Dickson stated part-time Sanitation workers start at a higher rate, \$13.75, than part-time Buildings and Grounds employees, \$12.50; NYS minimum wage is \$12.50
- ✓ Warrant items 17704 & 17705 – Tammy Frank for drug testing:
 - why is the check payable to an employee not the company - Finance Director Strauss stated she is the contractor, Onsite Testing
 - is there a contract with the company, was this contract bid - Highway Sup't. Adams confirmed there is a contract with Onsite Testing, Ms. Frank is licensed and insured and listed in the Erie County bid book
 - what is the cost to the town – Supervisor Dickson stated drug testing costs the town around \$8,500 per year with each test under \$100
 - how much testing is performed – Highway Sup't. replied eighty percent of the employees and more if necessary, for example, post accident. Councilman Hanley stated all new hires are tested

A resident questioned if chickens are allowed in West Seneca – Town Attorney Hawthorne stated they must apply for a variance through the Zoning Board of Appeals. Councilman Hanley stated the maximum is six chickens and no roosters. Councilman Piekarec advised the variance must be renewed annually.

A resident questioned if they may enter the Town Hall building without wearing a mask due to a medical and religious exemption – Town Attorney Hawthorne advised them to contact Code Enforcement to make other arrangements.

COMMUNICATIONS BY BOARD MEMBERS AND DEPARTMENT HEADS

Recreation Supervisor Masset

- Now hiring for part-time positions
- Earth Day activities are online
- Day Camp and swim lesson registration is ongoing

Highway Sup't. Adams

- Yard waste collection started today, use proper containers

Town Attorney Hawthorne

- The Blue Collar Unit did not ratify the Memorandum of Understanding for four 10 hour workdays

Councilman Piekarec

- Survey has been added to the town website regarding term limits

Councilman Bauer

- Will follow up on the progress of the pavilion project
- The Splashpad is on schedule for a July 1st opening day

Chief Denz

- Drug take back event Saturday at the Senior Center
- Experiencing difficulty filling part-time dispatch positions due to higher wages offered elsewhere; it is a skilled position and will need to address the pay rate

ADJOURNMENT

Motion by Supervisor Dickson, seconded by Councilman Hanley, to adjourn the meeting at 7:53 P.M.

Ayes: All

Noes: None

Motion Carried

AMY M. KOBLER, TOWN CLERK

2021 Summer Pay Rates

Title	Type	2019 Hourly Rate	Total Who Worked in 2019	2020 Rate	2021 Rate
Pool Supervisor	Aquatics	\$14.50	1	Return (\$15.00) New (\$14.50)	Return (\$15.50) New (\$15.00)
Camp Director	Recreation	\$13.00- \$14.00	2	Return (\$15.00) New (\$14.50)	Return (\$15.50) New (\$15.00)
Asst Pool Supervisor	Aquatics	\$14.00	2	Return (\$14.50) New (\$14.00)	Return (\$15.00) New (\$14.50)
Asst. Camp Director	Recreation	\$13.00 - \$14.00	1	Return (\$14.50) New (\$14.00)	Return (\$15.00) New (\$14.50)
Head Lifeguard	Aquatics	\$13.25	5	Return (\$13.50) New (\$13.25)	Return (\$14.00) New (\$13.75)
Lifeguard	Aquatics	\$12.00 - \$12.50	24	Return (\$13.00) New (\$12.50)	Return (\$13.50) New (\$13.00)
Camp Staff	Recreation	\$12.00 - \$12.50	22	Return (\$13.00) New (\$12.50)	Return (\$13.50) New (\$13.00)
Bus Driver	Recreation	\$15.50	2	Return (\$16.00) New (\$15.50)	
WSI Cert	Both		6	.50 Cent Pay Raise	

Current Year-Round Employee Pay Rates:

Clerk Typist PT: \$12.50 (The department currently has two part-time Clerk Typists and needs to hire one more.)

Recreation Attendant PT: \$13.50. (The department currently has one part-time Recreation Attendant.)

Youth Service Coordinator PT: \$17.00 (The department current needs to fill this position.)

ORG	OBJ	INCREASE
01141000	50434 \$	9,319.98
01162000	50434 \$	20,977.97
01162100	50434 \$	609.91
01167000	50434 \$	44,804.42
01312000	50434 \$	14,739.07
01501000	50434 \$	220.00
01513200	50434 \$	1,073.30
01714200	50434 \$	15.80
01816000	50434 \$	1,038.71
01131000	50434 \$	24,328.81
01142000	50434 \$	781.62
01711000	50434 \$	66,471.18
01714000	50434 \$	7,316.22
01312000	50434 \$	100,000.00
01907000	50805 \$	89,337.24
02513000	50434 \$	2,249.80
02511000	50434 \$	147.12
02514000	50434 \$	381.60
02089000	50434 \$	1,159.46
	\$	384,972.21
01000100	44950 \$	381,034.23
02000200	44950 \$	3,937.98
	\$	384,972.21