## TOWN OF WEST SENECA



To:

Fellow Town Board Members

From: Sheila M. Meegan, Town Supervisor

Date: April 23, 2018

Re:

**Retirement of Gail Vogel** 

Kindly accept the retirement of Gail Vogel, Clerk Typist, effective April, 13 2018 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.



To: Honorable Town Board Members

From: Kandace Wittmeyer, Town Assessor

Date: April 23, 2018

Re: Retirement of Gail Vogel

Please be advised that Gail Vogel retired from service with the Town as of April 12, 2018. We wish her well in her retirement.

I request that the West Seneca Town Board accept her notice of resignation and authorize the Supervisor to sign the necessary forms for Erie County Personnel

Respectfully,

Kandace Wittmeyer

Kandau Willmeyer