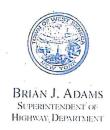
TOWN OF WEST SENECA



TO: The Honorable Town Board

FROM: Brian Adams

DATE: August 31, 2021

RE: DEPARTMENT TRANSFER

Dear Honorable Town Board Members:

Please terminate Andrew Kocieniewski as a Sanitation Seasonal Part-time Laborer and appoint him as a Buildings and Grounds Department Seasonal Part-time Laborer effective September 7, 2021 – November 19, 2021 at a rate of \$12.50 an hour.

Please have the Supervisor sign the necessary forms for Erie County Personnel.

Sincerely,

Brian Adams

Superintendent of Highways







