W YORK

TOWN OF WEST SENECA

TOWN SUPERVISOR
GARY DICKSON
TOWN COUNCIL
WILLIAM HANLEY
WILLIAM BAUER
JOSEPH CANTAFIO
JEFFREY PIEKAREC

LAUREN J. MASSET RECREATION SUPERVISOR

TO:

Honorable Town Board / Town of West Seneca

FROM:

Lauren J. Masset, Recreation Supervisor

DATE:

October 18, 2021

RE:

Lauren Masset, Recreation Supervisor – Parental Leave

TO:

Honorable Town Board / Town of West Seneca (cc'd HR)

Per the Town of West Senecas "Parental Leave Policy – White Collar Employees" (http://www.westseneca.net/application/files/9115/7798/5200/TBM12.16.201903629320200102122351.pdf)

I am requesting Parental Leave with an anticipated start date on or around January 19, 2022, with my anticipated return date being within 12 months, with the understanding that I will periodically update the Town Board and/or HR to my employment status and intent to return to work.

West Seneca Youth & Recreation
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