

Supervisor Sheila M. Meegan called the meeting to order at 7:00 P.M. with 30 seconds of silent prayer followed by the Pledge of Allegiance led by Town Clerk Jacqueline Felser.

**ROLL CALL:** Present - Sheila M. Meegan Supervisor  
William P. Hanley, Jr. Councilman  
Absent - Eugene P. Hart Councilman

Supervisor Meegan read the Fire Prevention Code instructing the public where to exit in case of a fire or an emergency.

Supervisor Meegan read a proclamation designating the week of May 7 – 13, 2017 as Municipal Clerks Week in the Town of West Seneca and extended appreciation to Town Clerk Jacqueline Felser.

The meeting was dedicated to the memory of Louise Incardona, Dora Kensinger, Carmella Schroeder, Edith Vester and Jim Wangler Jr.

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**9-A MINUTES TO BE APPROVED**

- Motion by Supervisor Meegan, seconded by Councilman Hanley, to approve Minutes #2017-08 of April 24, 2017.

Ayes: All

Noes: None

Motion Carried

**9-B TABLED ITEMS**

1. Town Attorney re Restricted use permit for Jim Collins Heating & Cooling, Inc. Remained on the table.

**9-C COMMUNICATIONS**

1. Supervisor Meegan re Friends of the West Seneca Public Library annual Yard Sale Motion by Supervisor Meegan, seconded by Councilman Hanley, to approve the request from Friends of the West Seneca Public Library to hold their annual Yard Sale, August 19, 2017 from 9:00 AM – 3:00 PM on Town Hall property at Veteran’s Memorial Park.

Ayes: All

Noes: None

Motion Carried

**9-C COMMUNICATIONS**

2. Town Attorney re Agreement with Erie County for senior center computers

Motion by Supervisor Meegan, seconded by Councilman Hanley, to authorize the Supervisor to execute the necessary documents to enter into an agreement with Erie County for funding of computers for the West Seneca Senior Center, noting pursuant to the agreement the county will pay the town \$2,000 to purchase new computers and a printer for the computer lab located at the senior center.

Ayes: All                      Noes: None                      Motion Carried

3. Town Attorney re Memorandum of understanding-Local Emergency Management Mutual Aid

Motion by Supervisor Meegan, seconded by Councilman Hanley, to authorize the Supervisor to execute the necessary documents to enter into a Memorandum of Understanding with Erie County for Local Emergency Management Mutual Aid Assistance, noting the town's Disaster Coordinator, Emergency Services Coordinator, Emergency Manager and office staff elect to participate in the Local Management Mutual Aid Assistance Memorandum of Understanding and the mentioned parties shall comply with the provisions of this MOU.

Ayes: All                      Noes: None                      Motion Carried

4. Town Attorney re Tax assessment challenge settlement-24 Newell Place

Motion by Supervisor Meegan, seconded by Councilman Hanley, to authorize counsel for the Town of West Seneca to execute the consent order to resolve the real property tax assessment challenge for 24 Newell Place.

Ayes: All                      Noes: None                      Motion Carried

5. Highway Sup't. re Title change for George Case to Sanitation Motor Equipment Operator

Motion by Supervisor Meegan, seconded by Councilman Hanley, to terminate George Case as Sanitation Laborer and appoint him Sanitation Motor Equipment Operator at a rate of \$19.64 per hour effective May 9, 2017 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All                      Noes: None                      Motion Carried

**9-C COMMUNICATIONS**

6. Highway Sup't. re Appointment of Eric Anderson as full-time Sanitation Laborer

Motion by Supervisor Meegan, seconded by Councilman Hanley, to terminate Eric Anderson as part-time Sanitation Laborer and appoint him full-time Sanitation Laborer at a rate of \$18.65 per hour effective May 9, 2017 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All                      Noes: None                      Motion Carried
7. Chief Denz re Attendance at NYS Chiefs of Police Conference

Motion by Supervisor Meegan, seconded by Councilman Hanley, to authorize Chief Denz to attend the NYS Chiefs of Police Conference July 23 – 26, 2017 in Syracuse, NY.

Ayes: All                      Noes: None                      Motion Carried
8. Chief Denz re Approval of dispatch radio service contract

Motion by Supervisor Meegan, seconded by Councilman Hanley, to approve the 2017-2018 Avtec service contract at a cost of \$7200 for the Police Department's dispatch radio console.

Ayes: All                      Noes: None                      Motion Carried
9. Town Clerk re Budgetary transfer request

Motion by Supervisor Meegan, seconded by Councilman Hanley, to approve a budgetary transfer in the amount of \$5149.32 from PT Clerical Account #01.1410.0139 to Town Clerk Computer Equipment Account #01.1410.0250 to cover the cost of computer upgrades.

Ayes: All                      Noes: None                      Motion Carried
10. Town Clerk re Purchase of computer upgrades

Motion by Supervisor Meegan, seconded by Councilman Hanley, to approve the purchase of computer upgrades for the Town Clerk's Office at a cost of \$5149.32 under NYS contract pricing through the towns IT vendor I-Evolve, Inc.

Ayes: All                      Noes: None                      Motion Carried

9-C COMMUNICATIONS

11. Supervising Accountant re  
Budgetary transfer request

Motion by Supervisor Meegan, seconded by Councilman Hanley, to approve a budgetary transfer of \$6852.44 from Donations Account #001.0001.2705 to Recreation Employee PT Account #001.7140.0149, noting this is a Youth Theatre reimbursement for an estimated 50 percent of payroll costs for 1/1/2017 – 06/01/2017.

Ayes: All                      Noes: None                      Motion Carried

12. Supervising Accountant re  
Budget amendment request

Motion by Supervisor Meegan, seconded by Councilman Hanley, to approve a budget amendment increasing revenue account #001.0001.4089 - Federal Aid-DEA by \$9538.20 and increasing expense account #001.3120.0153 – Detective’s salary by \$9538.20.

Ayes: All                      Noes: None                      Motion Carried

13. Senior Recreation Therapist  
of Senior Services re  
Termination of James  
Pjontek and Peter Schreiber

Motion by Supervisor Meegan, seconded by Councilman Hanley, to terminate James Pjontek and Peter Schreiber as employees at the West Seneca Senior Center effective May 8, 2017 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All                      Noes: None                      Motion Carried

14. Senior Recreation Therapist  
of Senior Services re  
Appointment of Gary  
Vargovich as part-time van  
driver

Motion by Supervisor Meegan, seconded by Councilman Hanley, to appoint Gary Vargovich as part-time van driver at a rate of \$10.50 per hour effective May 8, 2017 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All                      Noes: None                      Motion Carried

15. Recreation Supervisor re  
Appointment of Teresa Sledz  
as part-time Clerk/Typist

Motion by Supervisor Meegan, seconded by Councilman Hanley, to appoint Teresa Sledz as part-time Clerk Typist at a rate of \$10 per hour effective May 9, 2017, noting this position will be paid from Salary of Clerical PT Account #001.7140.0139 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All                      Noes: None                      Motion Carried

**9-C COMMUNICATIONS**

16. Recreation Supervisor re Termination of part-time recreation attendants

Motion by Supervisor Meegan, seconded by Councilman Hanley, to terminate the following part-time Recreation Attendants effective June 1, 2017:

Phoebe Herreid  
Kathleen Kogut  
Courtney Maj

Roxana Herreid  
Holly Lowden  
Molly Sergi

Candice Kogut  
Carly Luksch  
Robert Morano

and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All

Noes: None

Motion Carried

17. Recreation Supervisor re Summer Recreation Program appointments

Motion by Supervisor Meegan seconded by Councilman Hanley, to approve the following personnel changes:

- appoint the individuals on the attached list as part-time Recreation Attendants and part-time Lifeguards at the corresponding rates of pay and corresponding start dates
- change the status of the individuals on the attached list from part-time to part-time seasonal effective June 1 – September 15, 2017
- Change the status of part-time Recreation Attendant Caitlyn Demma to part-time seasonal effective June 1 – September 15, 2017 at a rate of \$14 per hour

noting Recreation Attendants will be paid from Salary of Other Employees-Part-time Account #1.7140.0149 and Lifeguards will be paid from Salary of Laborers-Part-time Account #1.7180.0149 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All

Noes: None

Motion Carried  
\*APPENDICES\*

18. Highway Sup't. re Appointment of Erin Gehen as part-time seasonal laborer

Motion by Supervisor Meegan, seconded by Councilman Hanley, to appoint Erin Gehen as part-time seasonal laborer in the Highway Department at the rate of \$10 per hour effective May 9 – September 1, 2017 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All

Noes: None

Motion Carried

**9-C COMMUNICATIONS**

19. Chief Denz re Retirement of part-time Public Safety Dispatcher James McCullough

Motion by Supervisor Meegan, seconded by Councilman Hanley, to accept the retirement of James McCullough and terminate him as part-time Public Safety Dispatcher effective May 8, 2017 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel, noting PSD McCullough served the Town of West Seneca for 30 years and will be greatly missed.

Ayes: All                      Noes: None                      Motion Carried

20. Senior Recreation Therapists of Sr. Service re Appointment of Dennis Krukowski as part-time van driver

Motion by Supervisor Meegan, seconded by Councilman Hanley, to appoint Dennis Krukowski as part-time van driver at a rate of \$10.50 per hour effective May 8, 2017 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Ayes: All                      Noes: None                      Motion Carried

21. Councilman Hanley re Electric & Natural Gas Supply Agreement

Motion by Councilman Hanley, seconded by Supervisor Meegan, to authorize the Supervisor to execute an agreement with Direct Energy Business, LLC to deliver electricity to the town at a rate of 4.680 cents per kWh for the next 36 months, noting the rates are less than what the town currently pays and the final form of this agreement is subject to approval by the Town Attorney; and further, authorize the Supervisor to execute an agreement with National Fuel Resources to deliver natural gas to the town at a rate of 3.804 dollars per Dth for the next 36 months, nothing the rates are less than what the town currently pays and the final form of this agreement is subject to approval by the Town Attorney.

On the question, Councilman Hanley stated the projected electric savings to the town over a three year period will be \$51,900 and natural gas savings over a three year period will be \$42,000.

Ayes: All                      Noes: None                      Motion Carried

**9-D REPORTS**

- Jacqueline A Felser, Town Clerk's report for April 2017 received and filed.
- John A Gullo, Code Enforcement Officer's Building and Plumbing report for April 2017 received and filed.

**9-E APPROVAL OF WARRANT**

Motion by Supervisor Meegan, seconded by Councilman Hanley, to approve the vouchers submitted for audit, chargeable to the respective funds as follows: General Fund - \$244,490.98; Highway Fund - \$120,460.31; Special Districts - \$17,768.23; Capital Fund - \$54,643.29 (vouchers 98790 - 99776) Trust - \$291,978.70 (vouchers 99700 - 99735)

Ayes: All

Noes: None

Motion Carried

**ISSUES OF THE PUBLIC**

**PROPERTY MAINTENANCE**

Beverly Leising questioned at what point the town notifies a property owner on the length of their grass and Code Enforcement Officer John Gullo responded a letter is sent if grass reaches 10 inches high.

**EAST & WEST ROAD RECONSTRUCTION**

Beverly Leising questioned the status of East & West Road reconstruction and if a start date is scheduled.

Councilman Hanley stated the county used funds allocated for the project to reconstruct Goodrich Road in Clarence, which is in worse shape than East & West Road. East & West Road will be completely repaved in 2018.

Mrs. Leising further stated one corner of East & West Road and Mill Road has a lot of standing water and suggested putting something there to warn people.

**UNPAID PROPERTY TAXES**

Beverly Leising questioned the percentage of property taxes that remain unpaid. Town Clerk Jacqueline Felser responded approximately 700 out of more than 19,000 parcels received unpaid reminders.

**ETHICS COMMITTEE**

Beverly Leising questioned the status of the Ethics Committee. Supervisor Meegan responded the committee heard two cases and will meet again if another case is presented. Town Attorney John Fenz stated there is nothing in Town Code that addresses the daily dealings and operations of the Ethics Committee.

**ISSUES OF THE PUBLIC**

**BURCHFIELD NATURE & ART CENTER**

Beverly Leising questioned the status of the Burchfield Nature and Art Center. Town Attorney John Fenz stated he is still working with the architectural engineer. Supervisor Meegan stated the town did not budget funds this year to fix the problems that arose, but public safety is a priority and the building has been secured.

**RESERVE ROAD & ORCHARD PARK ROAD SITE PLAN ISSUE**

Karen Lucachik referred to the storage facility at the corner of Reserve Road and Orchard Park Road and questioned if the site plan will be enforced, noting the plan showed trees and bushes. Code Enforcement Officer John Gullo stated he will look into this.

**CONDITION OF ORCHARD PARK ROAD**

Karen Lucachik commented on the condition of Orchard Park Road and the need for widening and asked the town to intervene with NYSDOT.

**WEST SENECA INDUSTRIAL PARK**

Karen Lucachik referred to Sterling Park in Orchard Park that has four parcels shovel ready and questioned the status of West Seneca Industrial Park. She further suggested signage advertising the park.

Supervisor Meegan stated the park is ready and has had several new businesses locate there.

Town Attorney John Fenz stated the town cannot sell real estate, but the town does work with the Chamber of Commerce on marketing the industrial park.

**PRESENTATION OF COMMUNICATIONS BY BOARD MEMBERS AND DEPARTMENT HEADS**

**WNY ARMED FORCES WEEK**

Supervisor Sheila Meegan stated May 7 – 13, 2017 is dedicated to honoring the men and woman of WNY who currently serve the United States in the five branches of the military and she thanked our servicemen, veterans and their families.

**EMERGENCY SITUATION AT MILL ROAD**

Supervisor Meegan read a letter from a West Seneca school district employee commending Recreation Supervisor Lauren Masset and staff members Emily Baker and Caitlyn Demma for their quick actions and first-aid care in an emergency situation at the Mill Road location.

**PRESENTATION OF COMMUNICATIONS BY BOARD MEMBERS AND DEPARTMENT HEADS**

**RALLY FOR POLICE**

Supervisor Meegan asked that everyone keep in their prayers Officer Joseph Acquino of the Buffalo Police Department who was shot last night in the line of duty. She further announced a rally for the police will be held at the Rusty Buffalo on June 16<sup>th</sup>.

**RECREATION DEPARTMENT UPDATES**

Recreation Supervisor Lauren Masset announced the following updates and activities in the Recreation Department:

- Last session of open interviews for summer 2017 positions will be held next Monday, May 15<sup>th</sup> from 2:00 PM – 4:00 PM at the Mill Road office; open interview times and job postings can be found on the open job tab, community calendar and Recreation tab located on the town’s website, as well as on Facebook and Twitter
- Applications are still being accepted to fill volunteer positions on the West Seneca Youth Board; resumes may be submitted to the Recreation Office
- Summer program registration is currently taking place; limited spots are available in Summer Day Camp
- Adult softball captains meeting this Wednesday evening; visit town website for more information

**POLICE RECOGNITION WEEK**

Chief Denz stated the week of May 14<sup>th</sup> – 20<sup>th</sup> is Police Recognition Week and all fallen officers in the United States in 2016 will have their names placed on a memorial wall in Washington DC.

**POTTERS ROAD**

Councilman Hanley stated he attended a NYSDOT meeting and there is a proposal to change Potters Road to two lanes with a turning lane from Slade Avenue to Tudor Blvd.

**BUFFALO CREEK TREATY COMMEMORATION**

Supervisor Meegan announced the Burchfield Nature and Art Center along with the Seneca Nation will be part of the Buffalo Creek Treaty Commemoration on May 19<sup>th</sup> at 10:30 AM.

**ADJOURNMENT**

Motion by Supervisor Meegan, seconded by Councilman Hanley, to adjourn the meeting at 7:40 P.M.

Ayes: All

Noes: None

Motion Carried

Name:	Title	Reappointment or New	Rate of Pay	Start Date
Potter Andrew	Recreation Attendant	New Hire	\$13.00	May 9, 2017
Smith Brooke	Recreation Attendant	Reappointment	\$12.00	June 1, 2017
Klubek Courtney	Recreation Attendant	New Hire	\$12.00	June 1, 2017
Jordan Emily	Recreation Attendant	New Hire	\$12.00	June 1, 2017
Urbanczyk Felicia	Recreation Attendant	Reappointment	\$12.25	June 1, 2017
Cheatom Jennifer	Recreation Attendant	Reappointment	\$12.25	June 1, 2017
McNamara John	Recreation Attendant	Reappointment	\$12.25	June 1, 2017
Sharkey Joseph	Recreation Attendant	Reappointment	\$12.25	June 1, 2017
Henderson Joshua	Recreation Attendant	Reappointment	\$12.25	June 1, 2017
Griffen Kaitlyn	Recreation Attendant	New Hire	\$12.00	June 1, 2017
McCormick Mara	Recreation Attendant	New Hire	\$12.00	June 1, 2017
Burkowski Megan	Recreation Attendant	Reappointment	\$12.50	June 1, 2017
Roberts Nathan	Recreation Attendant	Reappointment	\$12.00	June 1, 2017
Strawder Nicole	Recreation Attendant	New Hire	\$12.00	June 1, 2017
Salamone Peter	Recreation Attendant	Reappointment	\$12.25	June 1, 2017
Smith Samantha	Recreation Attendant	Reappointment	\$12.25	June 1, 2017
Amoia Sarah	Recreation Attendant	Reappointment	\$12.25	June 1, 2017
Wood Sarah	Recreation Attendant	Reappointment	\$12.25	June 1, 2017
Roberts Spencer	Recreation Attendant	Reappointment	\$12.00	June 1, 2017
McGinray Tierney	Recreation Attendant	New Hire	\$12.00	June 1, 2017
Calballero Valerie	Recreation Attendant	Reappointment	\$12.25	June 1, 2017
Jagodzinski Catherine	Lifeguard	New Hire	\$13.00	May 9, 2017