

TOWN OF WEST SENECA



JACQUELINE A. FELSER
TOWN CLERK

RECEIVER OF TAXES
REGISTRAR OF VITAL STATISTICS
NOTARY PUBLIC
RECORDS MANAGEMENT OFFICER

TOWN SUPERVISOR
SHEILA M. MEEGAN

TOWN COUNCIL
EUGENE P. HART
WILLIAM P. HANLEY JR.

To: West Seneca Town Board

From: Jacqueline A Felser, Town Clerk

Date: June 7, 2017

Re: Purchase requiring Town Board approval

Honorable Board Members:

Kindly authorize payment of \$23,595.40 to Biel's Information Technology Services for digital conversion of payroll records in the Finance Department as specified in the 2016-2017 Local Records Management Improvement Fund Grant awarded to the Town of West Seneca, Line Item #01.1410.0442.333. Please note, Biel's partners with NYSID, a New York State Preferred Vendor, which under grant guidelines eliminates the need for securing three quotes.

BIEL'S INFORMATION TECH SYSTEMS
1201 INDIAN CHURCH ROAD
WEST SENECA, NEW YORK 14224
(716) 675-2121

Fax (716) 675-8627
 www.biels.com



Invoice

Invoice Number: **5002525-IN**
 Invoice Date: 6/2/2017
 Invoice Due Date: **7/2/2017**
 Order Number:
 Ship Date: 6/2/2017
 Salesperson: SAL ALFANO
 Customer Number: WE22720

Sold To:
 WEST SENECA TOWN OF
 ACCOUNTS PAYABLE
 1250 UNION ROAD
 WEST SENECA, NY 14224-2989

Ship To:
 TOWN OF WEST SENECA
 BURCHFIELD CENTER
 ATTN: JODIE WYSOCKI
 2001 UNION RD.
 WEST SENECA, NY 14224

Confirm To: JODIE WYSOCKI	Customer P.O.:	Ship VIA:	Terms: NET 30 DAYS
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Item Number	Unit	Ordered	Shipped	Back Ordered	Price	Amount
/12						23,345.40
FILM SCANNING						
PERMANENT PAYROLL RECORDS 179580 IMAGES @ .13 EA						
/12						250.00
EXT HARD DRIVE						
WESTERNDIGITAL HARD DRIVE						
RETURN 78 ROLLS OF FILM TO THE CUSTOMER						
*ONLY 70ROLLS WERE SCANNED -DUE TO 8 ROLLS THAT WERE DUPLICATES						

Net Invoice: 23,595.40
 Freight: 0.00
 Sales Tax: 0.00
Invoice Total: 23,595.40
 US Dollars