



TOWN OF WEST SENECA

TOWN SUPERVISOR
SHEILA M. MEEGAN
TOWN COUNCIL
EUGENE P. HART
WILLIAM P. HANLEY, JR.

TO: Honorable Town Board / Town of West Seneca
FROM: Lauren J. Masset
Recreation Supervisor
DATE: May 10, 2017
RE: Status, Pay Rate, Title Change for Brohdny Ricketts

Dear Honorable Town Board,

Kindly move to change the title of Brohdny Ricketts from Clerk Typist (PT) to Recreation Attendant (PT), change his rate of pay to \$12.00/hour effective May 23, 2017.

Furthermore, Please change his status from part time to part time seasonal effective June 1, 2017 – September 15, 2017.

Please advise the Finance Department that this position will be paid from Salary of Other Employees – Part Time account line 1.7140.0149

Furthermore authorize the Supervisor to complete and sign the necessary forms with Erie County Personnel.

Respectfully Submitted,

Lauren J. Masset
Youth Service Coordinator