

# Department of Police



## TOWN OF WEST SENECA

MUNICIPAL BUILDING  
1250 UNION ROAD  
WEST SENECA, NEW YORK 14224



DANIEL M. DENZ  
CHIEF OF POLICE



716-674-2280  
FAX 716-674-1063  
WEB SITE: [WWW.WSPOLICE.COM](http://WWW.WSPOLICE.COM)

TO: Honorable Town Board  
Town of West Seneca

ATTN.: Supervisor Meegan

FROM: Daniel M. Denz  
Chief of Police

DATE: September 6, 2017

RE: Police Records Clerk/Typist Resignation

Dear Honorable Town Board:

Kindly accept the resignation of Jenna Sullivan as Clerk/Typist effective September 6, 2017 and authorize the Supervisor to sign the necessary forms for Erie County Personnel.

Respectfully

Daniel M. Denz  
Chief of Police

Jenna Sullivan

21 Princess Lane

West Seneca, NY 14224

Town of West Seneca Police Department

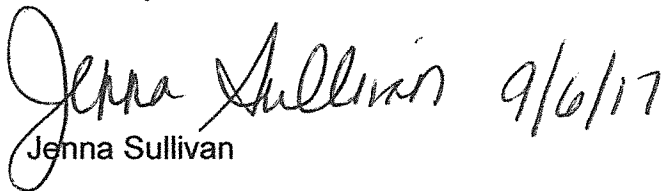
1250 Union Road

West Seneca, NY 14224

To whom it may concern,

I hereby resign from my position as Clerk Typist with the Town of West Seneca effective immediately on today's date 9/6/17. Thank you for your time.

Sincerely,

 Jenna Sullivan 9/6/17

Jenna Sullivan