

# Department of Police



## TOWN OF WEST SENECA

MUNICIPAL BUILDING  
1250 UNION ROAD  
WEST SENECA, NEW YORK 14224



DANIEL M. DENZ  
CHIEF OF POLICE



716-674-2280  
FAX 716-674-1063  
WEB SITE: [WWW.WSPOLICE.COM](http://WWW.WSPOLICE.COM)

TO: Honorable Town Board  
Town of West Seneca

ATTN.: Supervisor Meegan

FROM: Daniel M. Denz  
Chief of Police

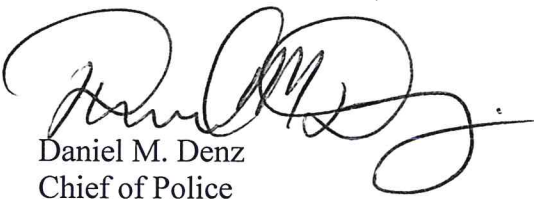
DATE: January 16, 2017

RE: Leave of Absence – Clerk/Typist

Dear Honorable Town Board:

Kindly move to approve a leave of absence for Suzette Luongo from her position as Clerk/Typist within the Police Department, commencing January 30, 2017 and ending January 29, 2018, and authorize the Supervisor to sign the necessary forms for Erie County Personnel.

Respectfully,

  
Daniel M. Denz  
Chief of Police

# Department of Police



## TOWN OF WEST SENECA

MUNICIPAL BUILDING  
1250 UNION ROAD  
WEST SENECA, NEW YORK 14224



716-674-2280  
FAX 716-674-1063  
WEB SITE: WWW.WSPOLICE.COM



DANIEL M. DENZ  
CHIEF OF POLICE

January 13, 2017

Mr. Daniel M. Denz, Chief of Police  
1250 Union Road  
West Seneca, NY 14224

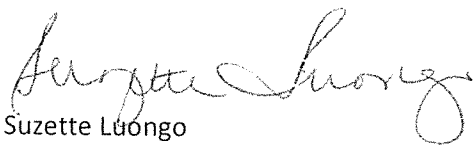
Re: Leave of Absence

Dear Chief Denz,

I respectfully request a leave of absence from the position of Clerk Typist in the West Seneca Police Detective Bureau. This leave is to take effect on January 30, 2017 and continue for one year.

Thank you for your consideration in this matter.

Sincerely,



Suzette Luongo

cc: Supervisor Sheila Meegan