



TOWN OF WEST SENECA

TOWN SUPERVISOR
SHEILA M. MEEGAN
TOWN COUNCIL
EUGENE P. HART
WILLIAM P. HANLEY, JR.

TO: Honorable Town Board / Town of West Seneca
FROM: Lauren J. Masset
Recreation Supervisor
DATE: June 5, 2017
RE: Resignation of Recreation Employees

Dear Honorable Town Board,

Kindly move to accept the resignation of the below employees, effective June 12, 2017.

- Chloe Beach - (Part-Time Recreation Attendant)
- Megan Burkowski - (Part-Time Recreation Attendant)
- Rachel Funk - (Lifeguard Recreation Attendant)
- Rebekah Quinlivan - (Lifeguard Recreation Attendant)
- Sherry Gibson - (Part-Time Recreation Attendant)
- Juliana Shanahan - (Part-Time Recreation Attendant)

Furthermore, authorize the Supervisor to complete and sign the necessary forms with Erie County Personnel.

Respectfully Submitted,

Lauren J. Masset
Recreation Supervisor

*RESIGNATION LETTERS ATTACHED

16

Lauren Masset

From: Rachel Funk [rachel11funk@aol.com]
Sent: Wednesday, May 31, 2017 12:00 AM
To: Lauren Masset
Subject: Re: West Seneca Youth & Recreation Reminders!

Categories: Red Category

Lauren,

I want to take this opportunity to thank you for the job offer. Unfortunately I am going to decline it at this time.

I am a Sports Management major at Niagara University. Part of my graduation requirements, is that I must have employment or internship hours totaling 800 hours by graduation. I was able to obtain an internship in my field and towards my graduation requirements.

I did consider keeping the position you offered and just working less hours, but I will be working 40 hours a week for the internship. I appreciate the job offer and apologize for backing out of the position.

Thank you,

Rachel Funk
rachel11funk@aol.com

Lauren Masset

From: Rebekah Quinlivan [rebekahquinlivan.rq@gmail.com]
Sent: Thursday, June 01, 2017 9:19 AM
To: Lauren Masset

Hi Lauren, unfortunately I have taken another job on top of my job at OP Rec so i'm not sure i'll be able to do three jobs in the summer. Thanks so much for all your help and I hope things run smoothly for everyone over at West Seneca Rec this summer!

Lauren Masset

From: sherrygibson85@gmail.com
Sent: Wednesday, June 07, 2017 10:13 PM
To: Lauren Masset
Subject: Re: Past Due Item - Employment Documents

Hi Lauren-

Unfortunately, I have to decline the position. Thank you for the opportunity.

Sherry Gibson

Sent from my iPhone

Lauren Masset

From: Juliana Shanahan [jshanah3@u.rochester.edu]
Sent: Wednesday, June 07, 2017 4:19 PM
To: Lauren Masset
Subject: Re: Past Due - Epi-Pen Cert - West Seneca Recreation

Hi Lauren,

I hope this email finds you well. I am letting you know that unfortunately, I am declining the offer for employment this summer. I didn't realize I would only be given 22 hours a week and I will need to find a full time job. Thank you for your understanding.

Best regards,

Juliana Shanahan