

TOWN OF WEST SENECA



JOHN A. GULLO
CODE ENFORCEMENT OFFICER,
CFEI, CHS-IV, CDP-1

TOWN SUPERVISOR
SHEILA M. MEEGAN
TOWN COUNCIL
EUGENE P. HART
WILLIAM P. HANLEY, JR.

TO: Honorable Town Board
Town of West Seneca

ATTN: Supervisor Sheila Meegan

FROM: John A. Gullo
Senior Code Enforcement Officer

DATE: January 20th, 2017

RE: Appointment of Suzette Luongo as Senior Clerk/Typist

Honorable Board Members:

Kindly appoint Suzette Luongo as Senior Clerk/Typist, Group 3, Step 2 effective January 30th, 2017 and authorize the Supervisor to complete and sign the necessary forms for Erie County Personnel.

Please note that Mrs. Luongo scored in the top 3 on the promotional Civil Service exam for the Senior Clerk/Typist position.

Respectfully,

John A. Gullo
Senior Code Enforcement Officer

