

TOWN OF WEST SENECA



ENGINEERING DEPARTMENT

TOWN SUPERVISOR
SHEILA M. MEEGAN
TOWN COUNCIL
EUGENE P. HART
WILLIAM P. HANLEY JR.

August 23, 2017

Honorable Town Board
Town of West Seneca

Honorable Board Members,

Please authorize the bidding of improvements to Switzer Park. If approved, the project will be advertised for bid and bid documents will be available at the Town Clerks office on September 11, 2017 and the project will bid at 2:00pm on September 27, 2017. The Town has a grant from State Parks to pay for a portion of this work with the remainder coming from the Town's General Fund. Therefore, please place this item on the September 7th Town Board agenda to authorize the bidding of this project.

Feel free to contact me if you have any questions.

Very truly yours,

Steven R. Tanner, P.E.

cc. Files: TB
Project

DOCUMENT 00020
ADVERTISEMENT FOR BIDS

Town of West Seneca
1250 Union Road
West Seneca, New York 14224

Separate sealed Bids for the **Town of West Seneca, Switzer Park Improvements** will be received by the Town Clerk at the office of the Town of West Seneca until **2:00 p.m. (local time) on September 27th, 2017** and then at said office publicly opened and read aloud.

A pre-bid conference will be held at the Town of West Seneca Town Hall at **10:00 a.m. (Local Time) on September 14, 2017**

Questions regarding the project are to be emailed to Clark Patterson Lee, attn: David H. Johnson at dhjohnson@clarkpatterson.com prior to **12:00 p.m. on September 21, 2017**, allowing time for responses prior to the receipt of bids.

Copies of the Contract Documents may be **examined** free of charge at the following locations during regular business hours:

1. Town of West Seneca
1250 Union Road
West Seneca, NY 14224
2. Clark Patterson Lee
26 Mississippi Street, Suite 300
Buffalo, New York 14203

Copies of the Contract Documents will be available at the office of the **West Seneca Town Clerk only** and copies will be furnished upon submission to the Town Clerk of a non-refundable deposit of \$50 per set, made payable to the Town of West Seneca. If the set is to be mailed a second check in the amount of \$25 shall be provided to the Town Clerk to cover mailing costs.

Each bid must be accompanied by a certified check or bid bond from a domestic carrier licensed to do business in the State of New York in the amount of not less than five (5%) of the amount of the bid submitted.

Bidders on this work will be required to comply with the President's Executive Order Nos. 11,246 and 11,375 which prohibit discrimination in employment regarding race, creed, color, sex, or national origin.

The successful bidder must be an equal opportunity employer, must meet all appropriate State and Federal standards, and comply with all relevant governmental regulations.

This project is funded in part by a grant from the NYS Office of Parks, Recreation and Historic Preservation through Title 9 of the Environmental Protection Act of 1993. All bidders are subject to the terms of the NYS Master Contract for Grants – Standard Terms and Conditions, which can be found at <http://grantsreform.ny.gov>.

Statement of Non-Collusion: Bidders on the contract are required to execute a non-collusive bidding certificate pursuant to Section 103d of the General Municipal Law of the State of New York.

Security for Faithful Performance: The successful bidder will be required to furnish Performance and Labor and Material Payment Bonds written by firms licensed to do business in New York State, each in the amount of one hundred percent (100%) of the contract amounts in accordance with the provisions of the Contract Documents.

Sales and Use of Tax Exemptions: The Town of West Seneca is exempt from the payment of sales and compensation use taxes of the State of New York and of cities and counties on all materials, equipment, and supplies sold to the Town of West Seneca pursuant to this contract. Also exempt from such taxes are purchases by the Contractor and his Subcontractors of materials, equipment, and supplies to be sold to the Town of West Seneca pursuant to this contract, including tangible personal property to be incorporated in any structure, building, or other real property forming part of the project. These taxes are not to be included in the Bid.

All bids shall be binding for a period of forty-five (45) days after the bid opening date. The Town of West Seneca reserves the right to reject any and all bids and to waive any informalities therein.

Date: September 7, 2017
Jacqueline Felser
Town Clerk